

# ASCA BOARD OF DIRECTORS MEETING

LAS VEGAS, NEVADA

NOVEMBER 10<sup>TH</sup> THROUGH NOVEMBER 14TH, 2008

The meeting was called to order at 9:10 AM, on November 10, 2008 by President, Jerry Aufox. Those present were: Jerry Aufox, Michelle Berryessa, Chris Davenport, Kristin McNamara, Ann DeChant, Patrick MacRoberts, Peter Hellmeister, Roger Stevens, Rick Gann, ASCA Attorney and ASCA Executive Secretary. Also present were the Directors Elect, Pete Dolan and Mark Westerman.

**MISCELLANEOUS** – Motion by Berryessa, seconded by McNamara. I move the ASCA Board of Directors make the finding that score sheets were altered for the Southeast Australian Shepherd Club Ranch Dog Trial for 9 May 2008 for dog number 95 and the Trial Result Form was wrongfully certified by the Course Director, Roger Stevens, resulting in scores being presented as qualifying that were not. Motion is approved.

**MISCELLANEOUS** – Motion by McNamara, seconded by MacRoberts. I move to suspend all Roger Stevens' ASCA privileges, including exhibition, as a result of wrongful certification of score sheets, for two (2) years, and impose on him a fine of One Thousand Dollars (\$1,000.00), effective December 10, 2008. Motion is approved.

**MISCELLANEOUS** – Motion by DeChant, seconded by MacRoberts. I move the scores for entry number 95, ASCA Registration number E-128475, at the Southeast Australian Shepherd Club Ranch Dog Trial held May 9, 2008, be rescinded immediately. Motion is approved.

## OUT OF EXECUTIVE SESSION

**Tina Burks Appeal.** All Officers and Directors were present except Stevens and Davenport. Also present were the ASCA Attorney and Executive Secretary

The Board listened to Ms. Tina Burks' appeal regarding the reprimand ASCA imposed on August 1, 2008, by a letter sent by the ASCA Business Office.

The ASCA Board of Directors will discuss the matter and send Ms. Burks a letter with their final decision. The ASCA attorney then left the meeting.

**Assistant Executive Secretary Appointment.** The ASCA Board of Directors interviewed all candidates for the position of Assistant Executive Secretary. All Board members were present except Ann DeChant. Ms. DeChant was excused from the meeting since she was a candidate for the position.

The Board discussed the capabilities of each of the candidates and, after making a tentative decision on whom to offer the position to, decided to defer a final decision on the issue until the seating of the new Board of Directors.

Further discussion was tabled until Friday, November 14, 2008.

Motion by Berryessa, seconded by MacRoberts. I move to ratify all email votes since our last Spring 2008 meeting in Bryan, Texas. Approve: Unanimous. Motion is approved. Ms. DeChant returned to the meeting.

94:01 STOCK DOG COMMITTEE – Motion by Davenport, seconded by Gann. I move to appoint the following individuals to the Stock Dog Committee (Judges position):

Rick Hardin, Preston Kissman, and Steve Shope. Approve: Davenport, Gann, DeChant, MacRoberts, Berryessa, Aufox, Hellmeister and McNamara. Abstain: Stevens. Motion is approved.

94:01 STOCK DOG COMMITTEE – Motion by Davenport, seconded by McNamara. I move to appoint Lori Middleton to the Stock Dog Committee. Approve: Davenport, DeChant, Berryessa, Aufox, Hellmeister and McNamara. Disapprove: MacRoberts, Gann and Stevens. Motion is approved.

\*94:01 STOCK DOG COMMITTEE – Motion by Davenport, seconded by Berryessa. I move to appoint Maxine Schvaneveldt (Idaho) to the Stock Dog Committee. Approve: Davenport, Gann, DeChant, Berryessa, Aufox, MacRoberts, Hellmeister and McNamara. Abstain: Stevens. Motion is approved.

The ASCA Board of Directors met with the ASCA Office Manager.

The Board appointed a Kennel Name Committee comprised of Rick Gann and Office Manager, Jean Miller. The Committee is being established to recommend rule changes regarding the usage of common words in Kennel Names and how to protect our existing Kennels from misuse of their names. Recommendations from this Committee are due to the Board of Directors by January 15, 2009.

Motion by McNamara, seconded by DeChant, I move to award the Junior Service Award to Amanda Causey. Approve: Unanimous.

Meeting was adjourned at 6 PM.

**The meeting was called to order at 9:15 AM, November 11, 2008, by President Jerry Aufox.** Those present were: Jerry Aufox, Michelle Berryessa, Ann DeChant, Kristin McNamara, Rick Gann, Peter Hellmeister, Chris Davenport, Roger Stevens, Patrick MacRoberts, ASCA Attorney and Executive Secretary. Also present were Directors Elect, Mark Westerman and Pete Dolan.

The ASCA Treasurer, Kristin McNamara gave the Treasurer's Report to the ASCA Board of Directors.

- McNamara and Aufox are to develop a simple investment policy in order to protect and grow ASCA's finances and address this issue in our Audit.
- Aufox is tasked with contacting ASCA's Accounting Firm to get a recommendation for someone to help us establish a "Financial Procedures Manual" in order to allow us to more clearly understand our financial processes and hopefully clean them up.
- McNamara was asked to get more information regarding the usage of online meeting tools. Such as Skype for video conferencing, so the Board can meet more regularly (monthly or quarterly) without incurring additional cost to ASCA.
- The 2009 "Financial Plan" is to be published in the AUSSIE TIMES for the membership.

The ASCA Board of Directors has asked Ann DeChant to produce a Liaison Job Description in order to clarify the roles and responsibilities of Liaison and its duties for both the Committees and new Board Liaisons.

Chris Davenport had to leave the Board Meeting and will not return.

The following Committee appointments were Board approved:

Rick Gann, Conformation Committee – Add Nancy Pelletier (New Zealand).

Peter Hellmeister, Obedience Committee – Add Mirjam Walter, Cindy Franks, Mary Ann Stoddard, Mary Burlingame and Laura Uran.

Chris Davenport, Stock Dog Committee – Add Rick Hardin, Preston Kissman, Lori Middleton, Maxine Schvaneveldt and Steve Shope.

Michelle Berryessa,(interim liaison) Junior Committee – Add, Heather Hawkins, Janelle Farkas, Heather Borde and Cindy King.

Kristin McNamara, Agility Committee – Add Janelle Farkas, Sue Graham, Sherry Butler, Andrea Hoffman, Lori Fausett and Cheri Preciado.

Chris Davenport, DNA Committee – Will remain the same.

Ann DeChant, Rally Committee – Add Carol Tharnish, Charlotte Mielziner, Cheri Preciado, Lori Faucett, Sarah Petti and Jeri Long.

Michelle Berryessa, Tracking Committee – Add Carol McQuade and Maria Kremers-Schreven.

Michelle Berryessa, Education Committee – Add Brent Kindred, Debbie Martin and Ann DeChant.

Pete Dolan, Nationals Committee – Add Regi Gravette, Debbie Martin and Andrea Bair.

Ann DeChant, Health and Genetics Committee – Add Ann DeChant.

Ann DeChant, Hall of Fame Committee – Will remain the same.

Patrick MacRoberts – Strategic Committee – Ronnie Bates, Maarten Walter, Peter Hellmeister and Kristin McNamara. Add Pete Dolan and Mark Westerman. Peter Hellmeister was non-voting on this issue.

**TREASURER’S REPORT** – Motion by DeChant, seconded by McNamara. I move.

To approve the Treasurer’s Report, provided the corrected copy be sent to all the Board members, via email after the Board meeting. Approve: Afox, Berryessa, DeChant, McNamara, Gann, Hellmeister and MacRoberts. Absent: Stevens and Davenport.

Patrick MacRoberts gave a report from the Strategic Committee. There are four main items to be accomplished. Patrick will send these matters to the Board.

- Complete the Operational documentation for business processes in Business Office.
- The Office Manager and incoming President (MacRoberts) to own implementation and timeline.
- Develop a Financial process manual.
- Enable online payments and additional charged services.
- Membership renewal, litter registration, potentially individual registrations, trial/show results submittal (like TRF).
- Maarten Walter has a proposal the Board needs to review in December.
- Have Rally program implemented and in place for 2010.
- Rally Committee has committed to 2009 Nationals.

08:08 2010 ASCA NATIONAL SPECIALTY – Motion by Berryessa, seconded by Hellmeister. I move to award the 2010 ASCA National Specialty to Southwest Working Australian Shepherd Association, to be held at the Heart of Texas Fairgrounds, 4601 Bosque Blvd., Waco, Texas 76710 on October 20 through October 28, 2010.

Approve: Afox, Berryessa, DeChant, McNamara, Hellmeister and MacRoberts. Abstain: Gann. Absent: Stevens & Davenport. Motion is approved.

08:09 2011 ASCA NATIONAL SPECIALTY – Motion by Berryessa, seconded by McNamara. I move to award the 2011 ASCA National Specialty to Rock River Valley Australian Shepherd Club, to be held at the Washington County Fairpark, West Bend, Wisconsin, from September 17 through September 24, 2011. Approve: Berryessa, DeChant, McNamara, Gann, Hellmeister and MacRoberts. Abstain: Afox. Absent: Davenport & Stevens. Motion is approved.

TINA BURKS APPEAL – Motion by Aufox, seconded by Berryessa. I move to deny Tina Burks appeal. Approve: Aufox, Berryessa, DeChant, McNamara, Gann, Hellmeister and MacRoberts. Absent: Davenport and Stevens. Motion is approved. The Executive Secretary will send Ms. Burks a letter after the draft is Board approved.

04:05 AGILITY COMMITTEE – Sue Graham regarding biting dog. Motion by MacRoberts, seconded by McNamara. I move to revoke show privileges of Trisha Stall's Border Collie named "Buddy", T3D199, for the dog bite reported for the WASCUNY trial.. Approve: Aufox, Berryessa, McNamara, DeChant, Gann, Hellmeister and MacRoberts. Absent: Davenport and Stevens. Motion is approved. The ASCA Business Office will send the letter.

**The meeting was adjourned at 4:30 P.M.**

**The meeting was called to order by President, Jerry Aufox at 9:10 AM, November 12, 2008.** All Officers and Directors were present except Chris Davenport and Roger Stevens. Also present were Directors Elect Pete Dolan and Mark Westerman.

01:01 DIRECTORS MANUAL– Motion by McNamara, seconded by MacRoberts. I move to remove the sections "Fax Machines" and "Telephone Lines" from the Directors Handbook.

- a. When election results are final, the ASCA Business Office Manager will immediately order a fax machine at ASCA's expense for each incoming Directors who does not already have one and does not intend to purchase one. Delivery will be made directly to the incoming Director.
  - b. Upon leaving office, a Director in possession of an ASCA fax machine must return the machine to the ASCA Business Office within ten (10) days of leaving office. However, if the Director chooses to keep the machine, it must be purchased at fair market value and payment received by the ASCA Business Office within ten (10) days of the Director's leaving office. These requirements must be met in order to maintain ASCA's compliance with IRS regulations.
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- a. ASCA will reimburse the installation of one telephone line per Director that will be dedicated to conducting ASCA business. Dedicated telephone lines will be billed directly to the individual Director and not to ASCA. Each Director is responsible for paying all bills incurred on their ASCA line and for submitting a monthly expense report, including a copy of the bill and telephone log, to the ASCA Business Office for reimbursement. When a Director leaves office, ASCA will no longer reimburse any use of a dedicated telephone line.
  - b. For reimbursement of a non-dedicated telephone, a copy of the bill with ASCA business calls noted must be submitted with the monthly expense report. In addition, monthly telephone logs should be submitted with the expense report.
  - c. All ASCA equipment must be logged on the Master Inventory List kept by the ASCA Business Office Manager. This requirement must be met in order to maintain ASCA's compliance with IRS regulations.

Approve: Aufox Berryessa, DeChant, McNamara, Gann Hellmeister and MacRoberts. Absent: Davenport and Stevens. Motion is approved.

03:08 BREEDER'S CODE OF ETHICS – Motion by Aufox, seconded by McNamara. I move to appoint an Ethics Committee to revamp Code of Ethics for Breeders, Members and Judges. Approve: Aufox, Berryessa, DeChant, McNamara, Gann, Hellmeister and MacRoberts. Absent: Davenport and Stevens. Motion is approved.

This is being established because various local laws are going in place regarding “intact dogs” being banned or heavy license fees are being established for “intact” animals. One of the “exemptions” is for members of clubs that have enforceable codes of ethics. With this in mind, ASCA needs to look at our codes of ethics (Breeders, Members and Judges) and make them enforceable in order to help protect the rights of our members.

08:10 ETHICS COMMITTEE – Members of the Ethics Committee are Jerry Aufox, Patrick MacRoberts and Pete Dolan.

Discussion occurred regarding regulation changes that the IRS is considering putting in place in the near future regarding “Tax Exempt” corporations, like ASCA. This may require us to get financial information from our Affiliate Clubs in order to file our tax returns. These new regulations could, potentially, be implemented for our 2008 return.

Jerry Aufox to draft a letter that will go out to the Affiliates notifying them of the possible changes and the impacts to them and ASCA if the changes go into effect.

Motion by Berryessa, seconded by MacRoberts. I move to have the Minors Authorization Form (see attached) and Rules go into effect January 1, 2009. Approve: Aufox, Berryessa, DeChant, McNamara, Gann, Hellmeister and MacRoberts. Absent: Stevens and Davenport. Motion is approved.

91:24 HARDSHIP REGISTRY – Motion by Gann, seconded by MacRoberts. I move to close the Hardship Registry effective January 1, 2011. Approve: Aufox, Gann, McNamara, Hellmeister, and MacRoberts. Disapprove: DeChant and Berryessa. Absent: Davenport and Stevens. Motion is approved.

Follow-on Actions:

- ½ page is to be put in the AUSSIE TIMES announcing the Hardship is closing as of January 1, 2011.
- Education needs to be developed and published regarding the Foreign Registry.

97:14 DNA COMMITTEE – Mandatory. Amended motion by Gann, seconded by MacRoberts. I move to revise the Registry Rules, Chapter 1, Section 1.3-3.D to read:

Any sire or any dam must have a DNA profile from an ASCA approved lab on file, before ANY litter registration application is approved. Effective June 1, 2010. Approve: McNamara and Gann. Disapprove: Berryessa, DeChant, MacRoberts, Aufox and Hellmeister. Absent: Stevens and Davenport. Motion is defeated.

97:14 DNA COMMITTEE – Mandatory. Motion by Gann, seconded by MacRoberts. I move to approve the following:

Revise Registry Rule Chapter 2, Section 1.3 -3.D as follows:

Any sire or any dam must have a DNA profile from an ASCA approved lab on file before ANY litter registration application is approved. Effective January 1, 2010. Approve: McNamara, MacRoberts and Gann. Disapprove: Berryessa, Hellmeister, DeChant and Aufox. Absent: Stevens and Davenport. Motion is defeated.

Letter of Dissent by Kristin McNamara:

The majority of the Board felt that the DNA Committee would not appreciate the Board stepping on their toes with a similar motion. Reading Committee archives led me to believe otherwise.

97:14 DNA COMMITTEE – Motion by Aufox. I move to revise Registry Rule Chapter 1, Section 1.3-3.D as follows:

All sires and dams must be DNA profiled with an ASCA approved laboratory prior to the registration of their first litter. Effective January 1, 2011. Approve: Aufox, Berryessa, DeChant, McNamara, Gann, Hellmeister and MacRoberts. Absent: Davenport and Stevens. Motion is approved.

Jerry Aufox is to develop written procedures regarding Complaints in General. We need to establish an “entry” point into the “complaint” process that is for “ASCA discovered” events. This will not include Formal Complaints.

ASCA PROGRAM RULE BOOKS - Motion by McNamara, seconded by MacRoberts. I move the Board issue a directive to the program committees, that all Rule Books shall stand alone, without reference to any other rulebook. Approve: Aufox, Berryessa, McNamara, Gann, DeChant, Hellmeister and MacRoberts. Absent: Davenport and Stevens. Motion is approved.

This is being done so blanket rules that used to be covered in the “Show and Trial Rules”, will be carried into each Program Rulebook. The renaming of this Book to be the “Conformation Rules” resulted in many rules being dropped from each of the other ASCA programs.

93:17 STOCK DOG RULES – Motion by Aufox, seconded by DeChant. I move to have the Stock Dog Committee consider raising fees for Finals in stock to Seventy-Five Dollars (\$75.00) per class of stock. To be effective at the 2010 Finals. Approve: Aufox, Berryessa, DeChant, McNamara, Gann, Hellmeister and MacRoberts. Absent: Davenport and Stevens. Motion is approved.

99:10 TRACKING COMMITTEE – National Rules - Motion by Berryessa. I move we accept the following motion from the Tracking Committee. Approve: Berryessa. Disapprove: McNamara, MacRoberts, DeChant, Hellmeister, Gann and Aufox. Absent: Davenport and Stevens. Motion is denied.

### **Tracking Committee Motion 3-08**

This motion has passed the committee by unanimous vote.

Voting in favor of this motion are: Renea Dahms, Craig Bohren, Meghan Rosenstengel, Betty Mueller, Margaret Abrahamson, Jan Wesen, Becky Parker, Angela Rector, Sue Schroeder, Celeste Kelly, Betty Mueller, Linda Gray. Votes opposed: none. Votes abstain: none. Not voting: Anne Hershey.

I, Renea Dahms move, and seconded by, Linda Gray, that we add an appendix with the National rules to the Tracking Rules and Regs.

All Rules **and Regulations** not covered in the Tracking Rules and Regulations will be put into this Appendix.

*(Note: Rules found in other program rulebooks, but pertain to Tracking, are followed by a reference)*

*The Addendum reads as follows:*

### **APPENDIX F: National Tracking Test Rules and Regulations**

This Addendum stipulates Tracking Rules and Regulations specific to a National Tracking Test. All other pertinent Rules and Regulations pertaining to the all Tracking Tests can be found in the Tracking Rules and Regulations.

#### **Section 1. Application**

1.1. Application to host the National Specialty is available from the Executive Secretary.

1.2. Tracking must be offered at the ASCA National Specialty.

1.3. The National Specialty is governed by the ASCA® Board of Directors. (Conformation Show Rules and Regulations.)

## Section 2. Sanctioning Package Requirements (See National Rules)

### Section 3. Show Committee

3.1. The Club(s) holding the National Tracking Test must appoint a Tracking Test Chairperson who will act as the Tracking Test Secretary. If they choose, Club(s) may appoint a separate Tracking Test Secretary. Both must be full members in good standing with ASCA.

3.1.a. The Tracking Test Chairperson will oversee/organize and ensure the National Tracking Test has, by the appropriate time as designated in these Rules and Regulations, all needed land, personnel and equipment for the National Tracking Test; and will oversee all details of the Tracking Test until the results are recorded.

3.1.b. The Tracking Test Secretary will conduct both the Draw for Entry and the Draw for Tracks, and will prepare and complete all necessary paperwork related to the National Test.

3.1.c. The Tracking Test Chair will coordinate with both the National Show Committee and, if one is appointed, the Test Secretary.

3.2. The Tracking Test Chairperson must be at the Tracking site during the Tracking Test on the day of the National Tracking Test and should be readily available to the Judges on Plotting Day of the National Tracking Test. If there is a separate Tracking Test Secretary, the Secretary must be at the Tracking site on the day of the Tracking Test.

3.3. The Tracking Test Chairperson must be a member of the ASCA National Show Committee.

3.4. The presence of the other members of the National Show Committee at the National Tracking Test shall be determined by the National Show Committee.

### Section 4. Judges

4.1. Except for Stockdog Judges and Senior Breeder Judges, all Tracking Test Judges must be approved by the ASCA Board of Directors. (National Rules.)

4.2 All Judges must have experience with ASCA Australian Shepherds and large entries. (National Rules.)

4.3. Tracking Judges must come from the Approved ASCA Tracking Judges List.

4.4. Judges' contracts. (See 5.2).

4.5. Tracking Judges must be mailed a current copy of the ASCA Tracking Rules and Regulations at least 3 months before the date of the National Tracking Test.

4.6. The Tracking Judges must approve the site. (See 12.3).

### Section 5. Premium List

(See Appendix \_\_\_ in the Tracking Rules and Regulations for a sample Premium.)

5.1. The Premium List shall contain:

- a. the official closing of entry date,
- b. the date, place, and time of the Draw for entry,
- c. the Priority for TD and TDX dogs in the Draw for entry,
- d. name, phone number and email address of the National Tracking Test Chairperson, and,

- e. if one is appointed, the name, phone number and email address of the National Tracking Test Secretary,
- f. the site of the National Tracking Test,
- g. number and type of Tracks offered,
- h. names of the Judges,
- i. withdrawal information,
- j. entry fees,
- k. awards offered,
- l. date of the Test.

5.2. Judges' contracts for the National Tracking Test must be signed and returned before their names can be published in the Premium.

5.3. The Premium list must specifically state: Bitches in season may participate or Bitches in season may not participate. Bitches in season will be allowed to participate in the Test only after all the other dogs and bitches not in season have been tested. (See Section 2.8 of the Tracking Rules and Regulations.)

5.4. Withdrawals. The Premium shall state all withdrawals shall be made by mail to the National Tracking Test Secretary and shall include the following:

- a. a withdrawal policy if the Tracking Test(s) do not fill,
- b. a deadline for withdrawal;
- c. a refund policy.

## Section 6. Judging Program

(See Appendix \_\_\_ in the Tracking Rules and Regulations for a sample Judging Program.)

6.1 The Tracking Test Chairperson must ensure the Judging Program is published containing the following for each Test offered:

- a. all entry numbers in the order they were drawn, or in the order they were received when the total entry falls short of the advertised limit;
- b. all alternate numbers in the order they were drawn;
- c. the names and addresses of the Judges;
- d. the names of the Tracking Test Chairperson, the Tracking Test Secretary,(if one is appointed), and the Tracking Test Committee;
- e. withdrawal information;
- f. the scheduled time and exact location of the drawing for the order for the running of tracks;
- g. Test site information in detail including detailed driving directions and a map to the Test site;
- h. motels in the vicinity which take dogs;
- i. rules applicable to the site;
- j. miscellaneous info such as parking or fees.

6.2. A copy of this Judging Program shall be mailed or emailed to all Judges, Entrants, Workers at the Tracking Test, and the Business Office within 14 Days after the Draw for Entry.

6.3. This Judging Program shall be printed in the catalog.

## Section 7. Entries

7.1. Entries for the National Tracking Test must be on an official ASCA<sup>®</sup> Tracking Entry Form. The person acting as the secretary for the Tracking test must receive the ORIGINAL copies of the Tracking entries, and all certification slips and copies of titles that must accompany each entry, by the postmarked deadline. Host



Club/s may decide that DUPLICATE copies of the TD and TDX entries will be sent to the person in charge of the National Specialty entries. It is up to the Host club/s to determine to whom the entry fees for the Tracking test are sent. Chairpersons will advise Tracking entrants who have not sent complete entries that they need to supply the remaining info before the close, or their entry cannot be accepted.

7.2. Entries for a National Tracking Test shall be accepted until the official closing date and time, (postmarked deadline), listed in the Premium even though the advertised limit may or may not have been reached. (See 9.3).

a. Entries received after the official closing date and time will not be accepted and will be returned to the sender.

7.3. TD (Tracking Dog) entries must include an original Certification signed by the Judge and dated within one year of the date the National Test is to be held.

a. Tracking titles earned from other registries, on tracks of the same or greater distance and difficulty as required for an ASCA<sup>®</sup> TD track, can be substituted for an ASCA<sup>®</sup> certification if the title was earned on the entered dog within three years of the date the test is to be held. A copy of the title certificate must be submitted with the entry.

7.4. TDX (Tracking Dog Excellent) entries must include a photocopy of the entered dog's ASCA<sup>®</sup> TD Title certificate.

7.5. It is the entrant's responsibility to check with the Tracking Test Secretary to make sure his or her entry was received.

Section 8. The Order of the first Draw. The Draw for Entry into the Tracking Test/s.

8.1. For a TD Test, the following priority in the draw for test entry shall be listed in the Premium:

1. First to non-titled ASCA<sup>®</sup> registered Australian Shepherds,
2. Second to TD titled ASCA<sup>®</sup> registered Australian Shepherds

8.2. For a TDX test, the following priority in the draw for test entry shall be listed in the Premium:

1. First to ASCA<sup>®</sup> registered Australian Shepherds with ASCA<sup>®</sup> TD titles, which have not earned the TDX title.
2. Second to ASCA<sup>®</sup> registered Australian Shepherds with ASCA<sup>®</sup> TDX title

8.3. When the advertised limit of entries has been drawn for each Test, all remaining entries in that Test shall be drawn for a position on that Test's alternate list.

Section 9. The Draw for Entry into the Tracking Test/s.

9.1. If the advertised limit is not reached by the postmarked deadline, the Draw for Entry is optional.

9.2. A random draw of all entries by the Tracking Test Secretary will be held after the postmarked deadline. The specific date, place and time for this Draw for Entry must be listed in the Premium. Entries received after the postmarked deadline cannot be entered into the draw and will be returned to the sender.

9.3. To insure all entries are received before the Draw for Entry to the National Tracking Test, the Draw for Entry will take place not before ten (10) days after the postmarked date, but no later than twenty one (21) days after the postmarked date.

9.4. The Tracking Test Secretary and at least one witness who is also a member of the Host Club(s) must be present at the Draw for Entry. Only one Draw shall be held. The Draw is open to all interested persons.

9.5. Entries received without documentation (original certification or photocopies of the dog's title certificates for either the TD or TDX entries) will not be included in the Draw for Entry and will be returned to the sender.

9.6. It is the responsibility of the Tracking Test Chairperson to ensure all Entrants and Alternates are informed by email and/or by phone call within 2 days after the Draw for Entry of their status in the Draw.

#### Section 10. The Second Draw : Drawing for the Run Order of Tracks

On the day of the Tracking test, the Tracking Test Secretary, with one or both of the Judges present, will assemble the participants just prior to starting time of the Tracking Tests, for a drawing by lot of the assigned catalog numbers to determine the order of running for each participant. Entrants not on Time for the Draw for Tracks will forfeit their numerical order in the Draw and will be placed last. No exceptions will be made for conflicts. Once the numbers have been drawn, they may not be exchanged except under unusual circumstances and only with Judge's approval. Any such exchanges must be fully reported in the Judge's Books. (Section 2.9 of Tracking Rules and Regulations.)

#### Section 11. Catalog

(See Appendix \_\_\_ in the Tracking Rules and Regulations for a sample Tracking Test catalog.)

11.1. Clubs must assemble a Nationals catalog which includes all venues including Finals. (National Rules.)

11.2. The Tracking Section of the National Tracking Test Catalog should be printed in the order the entries were drawn to enter the test, however, if the official National Catalog is published in armband order, then a separate catalog, titled "National Tracking Test Catalog", must be published for the Tracking Test.

11.2.a. The Tracking Test Chairperson must ensure that a catalog is published in Draw order.

11.2.b. The following information is required in either the National Catalog or the separate, National Tracking Test Catalog, for each dog entered in the National Tracking Test.

First, the entrants in drawn Entry order; and then,

Alternates in drawn entry order, with the following information included with each entry:

- a. armband number;
- b. registered name, (including ASCA<sup>®</sup> titles);
- c. registration number;
- d. registered name of sire;
- e. registered name of dam;
- f. date of Birth;
- g. name of Breeder(s) and owner(s);
- h. name of handler, if different from the owner;
- i. name of certifying Judge and date of the certification, (or date of previous title from another registry as per Section 3.2 in the Tracking Rules and Regulations.)
- j. at the side of each entrants name there must be a specific space designated for the Number of Track drawn and a space for Pass/Fail.

11.3. If a separate National Tracking Test Catalog is printed, sufficient copies should be printed to ensure all entrants and personnel receive a copy before the Draw for Tracks and there are sufficient copies for the Business Office, the Club records, the judges and observers.

11.3.1. Judges may not receive copies of the National Tracking Test Catalog and/or the National Specialty Catalog until judging is completed.

11.4. The Tracking Test Secretary must maintain the Official Tracking Test Catalog. Before the Draw, the Tracking Test Secretary must inform all entrants to make sure the information in the catalog is correct and make any changes in the official catalog. S/he must make sure the Official Tracking Test Catalog is marked with the Track number drawn by each entrant. This marked catalog will be given to the Judges when they do their books.

11.5. If during the course of the Test, the number of the Entrants track must be changed, the Tracking Test Secretary must note the number of the Track change in the official Catalog.

11.6. If a National Tracking Test Catalog is used, the Tracking Test Chair is responsible to make sure the Tracking results are entered correctly into the Official National Results Catalog and the Official Tracking Test Catalog is stapled into the official National Results Catalog.

## Section 12. Tracking Fields

12.1. TD fields must be open fields of consistent cover free of obstacles with at least 5-7 acres in area for each TD track

12.2. TDX fields must be of both open and mixed cover in an area of at least 20-27 acres for each TDX track.

12.3. The ASCA Tracking Judges must approve the site of the Tracking Test and determine the number of tracks before the Premium goes to publication.

12.4. Fields for the National Tracking Test cannot be changed once they have been published in the Premium unless permission is given by both National Tracking Test Judges. (From the National Rules.)

## Section 13. Plotting

13.1. Both Judges must be present on the day of plotting and walk every track. (See Tracking Rules and Regulations, Section 2.4)

13.2. Tracklayers are to be present during the day of plotting, so as to be generally familiar with the tracking fields and the location of the tracks.

13.3. A Chief Tracklayer will be appointed by the National Tracking Chair at each National Tracking Test. Their job is to help coordinate the Tracklayers and assist the Judges in the flow of plotting and the Test.

## Section 14. Alternate Track

Judges are encouraged to plot an alternate track in the event a retest of one of the dogs is required or if one of the tracks becomes invalidated. The chart showing the plot of the alternate track should appear in the Judge's Books. The alternate track may be used as a titling track if it is not needed as an alternate track.

## Section 15. Required Ribbons and/or Awards

15.1. Ribbons or rosettes awarded to Passing Dogs should be of equal size to all other ribbons offered to winners of classes at the National. They shall be blue or a color chosen by the Host Club and shall bear on its face the words: National Tracking Test, the name of the National Host Club and TD PASS or PASSED or TDX

PASS or PASSED. The ASCA® logo may be used on ribbons and awards offered by an ASCA® Affiliate/s hosting the National Tracking Test.

15.2. One passing entrant will be selected to receive a DNA Blood Draw kit. The Tracking recipient will be chosen in the following manner:

- a. new TDX title
- b. new TD title
- c. previously titled TD dog passing the TD test
- d. in the case of a tie, the Tracking Judges will select a passing dog for the award. If there are no passing entrants, the award will not be presented. (National Rules.)

15.3. The Host Club has the option to give Participant ribbons to all National Tracking TD and TDX Test Entrants. The ribbons should be of a different color than the Awards ribbons.

## Section 16. Miscellaneous

16.1. The Host Clubs have the option to petition the Board to add another Nationals Tracking Test at the National if the entry limit exceeds the number of tracks offered.

16.2. When both a TD and a TDX Test are held at the same time at a National test with one set of judges, if the limit for entries is not reached in one test and the limit for entries is exceeded in the other test, the number of tracks may be exchanged up to a maximum of either 12 TDs or 6 TDXs. (Each TDX is the equal of 2 TDs.)

99:10 TRACKING COMMITTEE – Catalog.-. Motion by Berryessa. Voting on the enclosed motion went as follows: Approve: Berryessa, McNamara, MacRoberts, DeChant, Hellmeister, Gann and Aufox. Absent: Stevens and Davenport.

Motion is approved.

### **Tracking Committee Motion 4-08**

This motion has passed the committee by unanimous vote.

Voting in favor of this motion are: Renea Dahms, Craig Bohren, Meghan Rosenstengel, Betty Mueller, Margaret Abrahamson, Jan Wesen, Becky Parker, Angela Rector, Sue Schroeder, Celeste Kelly, Betty Mueller, Linda Gray. Votes opposed: none. Votes abstain: none. Not voting: Anne Hershey.

I, Renea Dahms, move, and seconded by Celeste Kelly, that we accept the following: a sample of a Tracking Premium, a Tracking Judging Program, and a Tracking Catalog as Appendix G to the Tracking Rules and Regs.

**This is a SAMPLE PREMIUM:**

<http://www.clubemail.org>

ASCA sanction pending

**Sunday November 2, 2008**

***INFIELD Australian Shepherd Club Tracking Test***

***Premium*** (TD/TDX)

*Hosted By:*

*Your Club Name Here*

**Test site Name Here**

**Test site address**

**ENTRIES LIMITED to 2 TD, 2 TDX**

Open to all breeds.

When drawing for TD entries, priority will be given to ASCA registered Australian Shepherds that do not have a Tracking Dog title.

When drawing for TDX entries, priority will be given to ASCA registered Australian Shepherds that do not have a Tracking Dog Excellent title.

(Note: if the entry number is exceeded in one test, and not made in the other test, tracks may be exchanged to accommodate the entry, provided the lands are available for the exchange.)

**ENTRIES CLOSE at 3:00 P.M. Tuesday, Oct. 21, 2008**, after which entries cannot be accepted, canceled, altered or substituted except as specified herein. (SEE NOTICE TO EXHIBITORS UNDER WITHDRAWALS)

*(All TD entries MUST be accompanied by either a Certification slip OR a copy of an equivalent title.)*

**Judges:**

Happy Horrace

Street address and state

Simple Samantha

Next Door, Hometown

**Test Secretary:**

*Watt WuzIthinking*

555-123-7890 or [catchme@home.com](mailto:catchme@home.com)

5 Prarie Ave.

Walla Walla, Wisconsin

22212

*(Cell number on the premium is up to the discretion of the secretary.)*

**Test Chairperson**

*Watt WuzIthinking*

(If different than above, please add address, phone number, and email address.)

**Tracking Test Committee**

**Ally in Free, Allen in Free, U. Betty Cha**

**Tracklayers: Chief Tracklayer**

Name the bunch of wonderful lost soles

**Chief Tracklayer**

Mr. Tag Yurit

**ENTRY FEE** For the TD \_\_\_\_\_ (ALL fees and details of payment are up to your club.)

ENTRY FEE FOR THE TDX \_\_\_\_\_

Entry fees must be paid in US funds.

Make checks payable to YOUR Australian Shepherd Club, and mail them with entry to:

Please, NO CASH OR CREDIT CARDS.

The drawings for entries and alternates for slots in the test will be conducted in accordance with Chapter 1, Section 18 of the ASCA Tracking Rules and Regulations.

TD entries will be drawn first. TDX entries will be drawn second.

. . . You may also contact the Test Secretary by phone on Thursday, Oct. 23 between 7pm and 9 pm Central Time Zone.

The draw for Entry in the Test is open to all interested . This draw will be held at 8 AM, Wednesday, Oct. 22. at the meeting of YOUR Australian Shepherd Club, held at the Good Shepherd Hall on Sheep Street in Walla Walla. Contact the Test Secretary for Directions to the meeting.

The drawing will determine which entries will participate. It will be completely at random among all entries except Australian Shepherds without tracking titles will be drawn first, then other breeds without tracking titles, then Titled TD Aussies, then other breeds with an ASCA Tracking title. When the advertised limit of entries has been drawn, all remaining entries will be subject to the same preferences set forth above in the draw for position on the alternate list corresponding to the order in which they were drawn.

You will be notified within 48 hours whether or not you have a spot in the test. Please specify if you would like to be notified by phone, email, or post. Formal notification of the draw will be made by mail with the Judging Program. You may also contact the Test Secretary by phone on Thursday, Oct. 23 between 7pm and 9 pm Standard Time for the results.

**WITHDRAWALS:** Withdrawals must be made in writing to the test secretary. Withdrawals cannot be accepted if the test does not fill. Notification of withdrawal must be made 48 hours prior to the test in order to secure an entrant to take your place. Alternates will take the place of withdrawals in the numerical order in which they were drawn. If an alternate can take your place, your entry fee will be refunded. If there are no alternates, your entry fee will not be refunded.

Contact the test secretary:

Refunds will be made within the week following the test by mail.

**As required by Chapter 3, Section 2, of the ASCA Tracking Rules and Regulations, a written certification or the copy of a title from another registry which is the equivalent of a certification MUST accompany the TD entry for any dog that has not previously passed an ASCA Tracking Test/TD.**

**\*\*NON-ASCA REGISTERED DOGS:**

Beginning 1/1/2003 for non-ASCA registered dogs- In order to have ASCA qualifying legs tracked and to receive ASCA titling certificates, each non-ASCA registered dog will be required to have an ASCA Tracking Number. This is a one time fee of \$10/dog. At the time of applying for the tracking number, the individual owner must also be an ASCA member (minimum membership type of service is required). ASCA membership does not need to be maintained in subsequent years.

The ASCA Service Membership and Tracking Number form can be found here <http://www.asca.org/Forms/index.htm>

**BITCHES IN SEASON may participate in this event.**

The test is being held at a state park site. The speed limit is strictly maintained.

AWARDS: Your Australian Shepherd Club will offer a rosette and prize to all passing Tracking Dog and handler teams.

**ACCOMMODATIONS:** Dells Inn, 212-000-0000

**Hospitality: If you want to advertise it with your premium, if not, refer to the Judging Program.**

**DIRECTIONS:**

Take Pike to Exit 8 . After toll turn LEFT on Route 2 North. Follow 2 North out of Palmer Turn right at intersection the park entrance is 1/2 mile, up big hill, on left. Look for sign on the Big white house and barn.

ASCA Tracking Rules and Regulations are available online at <http://www.asca.org/Forms+and+Rule+Books>, under Tracking Number and Service Membership Application

or from the  
ASCA Business Office - 6091 E. State Hwy 21 Bryan, TX 77808-9652

Entry forms are available online at <http://www.asca.org> (use the Tracking entry form under the tracking section.)

This is a **SAMPLE JUDGING PROGRAM:**

# *INFIELD Australian Shepherd Club Tracking Test Judging Program*

Your Catalog number is \_\_\_\_\_

*Hosted By:*  
*Your Club Name Here*  
Test site Name Here  
Test site address

## **Tracking Test (TD/TDX)**

The drawing for the run order of the tracks on the day of the test shall take place at:

9 AM

**Sunday November 2, 2008**

Name the exact spot ,

( and be specific with the directions on how to reach the location for the draw for tracks.)

Please be prompt. Any person not present for the draw will forfeit his or her track to an alternate present at the time of the draw.

Please remember the time change!

Numbers for TD Entrants: 1, 2,

And For TDX: 1X,2X,

Numbers for Alternates:

TD A1, A2

TDX A1X, A2X

### **Judges:**

Happy Horrace

Street address and state

Simple Samantha

Next Door, Hometown

### **Show Secretary and Chair:**

Watt WuzIthinking

555-123-7890 or [catchme@home.com](mailto:catchme@home.com)

(Cell phone number of secretary or someone who will be at the site on the day of plot and the day of the test who has reception at the test site needs to be posted on the Judging Program for the entrants and test personnel.)

### Tracking Test Committee

Ally in Free, Allen in Free, U. Betty Cha

#### Tracklayers:

Name the bunch of wonderful lost soles

#### Chief Tracklayer

Mr. Tag Yurit

**Withdrawals:** Withdrawals must be made in writing to the test secretary. Withdrawals cannot be accepted if the test does not fill. Notification of withdrawals must be made in 48 hours prior to the test in order to secure an entrant to take your place. Alternates will take the place of withdrawals in the numerical order in which they were drawn. If an alternate can take your place, your entry fee will be refunded. If there are no alternates, your entry fee will not be refunded.

**Bitches in season** will run last and must be kept out of the tracking area prior to their track.

(**Note:** Put information here for parking fees or any other information such as state park stickers or rabies certificates that the entrants should know to be prepared for when arriving.)

**Directions:** This is how you find us...see the pretty mapquest map I put in for you to visualize.

**Emergency Vet:** The place to help pets in case of injury

**Hospital:** The people vet if you feel you want to add

**Lodging:** All the hot spots that are cheap, close and hopefully allow pets and a few nice spending ones too. And don't forget those campers.

**Hospitality:** Put what you are going to offer on the day of the test here.

ASCA Tracking Rules and Regulations are available online at <http://www.asca.org/Forms+and+Rule+Books>, under Tracking Number and Service Membership Application

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This is a SAMPLE CATALOGUE:

## *INFIELD Australian Shepherd Club Tracking Test*

### Catalogue

Hosted by:

*Your Club Name Here*



**Test site Name Here**  
**Test site address**  
**Tracking Test (TD/TDX)**

"This show is held under ASCA® rules".

**Numbers for TD entrants are: 1,2,**  
**And for TDX are: 1X, 2X,**  
**Numbers for alternates are:**  
**TDX A1X,**

***Judges:***

Happy Horrace  
Street address and state  
Simple Samantha  
Next Door, Hometown

**Show Secretary and Chair:**

***Watt WuzIthinking***  
555-123-7890 or [catchme@home.com](mailto:catchme@home.com)

**Tracking Test Committee**

**Ally in Free, Allen in Free, U. Betty Cha**

**Tracklayers:**

Name the bunch of wonderful lost soles

**Chief Tracklayer**

Mr. Tag Yurit

**Withdrawals:** Withdrawals must be made in writing to the test secretary. Withdrawals cannot be accepted if the test does not fill. Notification of withdrawals must be made 48 hours prior to the test in order to secure an entrant to take your place. Alternates will take the place of withdrawals in the numerical order in which they were drawn. If an alternate can take your place, your entry fee will be refunded. If there are no alternates, your entry fee will not be refunded.

**AWARDS:** A rosette and a prize will be handed out to all passing Tracking Dog handler teams.

There will be pictures taken and lunch served after the awards are given at the end of the test.

**Bitches in season** will run last and must be kept out of the tracking area prior to their track.

**(Note:** Put information here for parking fees or any other information that might be specific to the site like: speed limit, exit fees, areas where dogs can be exercised, if leashes are required, etc. )

**Directions:** This is how you find us...see the pretty mapquest map I put in for you to visualize.

**Emergency Vet:** The place to help pets in case of injury

**Hospital:** The people vet.

**Catalogue**

Track #

Drawn

And Run Pass/

On test Day. FAIL Catalogue #

Entrants

From the entry draw

**TD Entrants**

\_\_\_\_\_

**TD # 1**

**Flashy Blue Eyes**

E1xxxx 04/17/03

Call Name: Blue Bitch

*Fancy pants x Rockin and Rollin'*

*Breeder: Big shot kennel*

*Owner: Happy Gal, 5 Glove St, Search City, Utah,*

*44569.*

*Certified by Judge Lil Bunch 08/08/05*

\_\_\_\_\_

**TD # 2**

**Let the Sun Shine In**

Nxxxx 02/01/05

Call Name: Sun Bitch

*Big Coat x Working Girl*

*Breeder: Bargain Basement*

*Owner: What did we do, Gofind Street, Overlook,*

*Mo., 11111*

*Certified by Judge Big Wheel 08/10/06*

Track #

Drawn

And Run

On Test

Day PASS/

FAIL Catalogue #

TDX Entrants

at entry draw

\_\_\_\_\_ TDX # 1 X

**Somethin' Special TD**

Exxxxx 11/19/01

Call Name: Bad Boy Dog

*Up in Arms x Sidewinder*

*Breeder: Number 1*

*Owner: Hanna Housewife, 7 Trusturdog Rd.,*

*Whyfly, Fl., 09981*

\_\_\_\_\_ TDX # 2 X

**Mittens TD,**

E1xxxx 08/07/00

Call Name: mits Bitch

*All that Glitters x Boogie and the yo-yo's*

*Breeder: Star Shine Knls*

*Owner: Ziggy Moonshine. 2 Dmbluk Ave., Fairplay,*

*NY, 11122.*

**TDX Alternates**

\_\_\_\_\_ TDX #A1X

**Roll over and Sing, TD**

Exxxxx 02/25/95

Call Name: Song Dog

*CH Dust Mop CD x Sassy Pants*

*Breeder: Simple Folk*

*Owner: Ottis Alegator, Stayclear Ave., Gnowbone,*

*Ind., 78772.*

99:10 TRACKING COMMITTEE – Tracking Dog Urban. Motion by Berryessa I move we accept the following motion from the Tracking committee. Approve: Berryessa, McNamara, MacRoberts, DeChant, Hellmeister, Gann, and Aufox. Absent: Stevens and Davenport. Motion is approved.

### **Tracking Committee Motion: Motion 5-08**

This motion has passed the committee by unanimous vote.

Voting in favor of this motion are: Renea Dahms, Craig Bohren, Meghan Rosenstengel, Betty Mueller, Margaret Abrahamson, Jan Wesen, Becky Parker, Angela Rector, Sue Schroeder, Celeste Kelly, Betty Mueller, Linda Gray.

Votes opposed: none.

Votes abstain: none.

Not voting: Anne Hershey.

I, Celeste Kelly move, and seconded by Linda Gray, that ASCA<sup>®</sup> add a third Test to the Tracking program: the Tracking Dog Urban Test/TDU.

(Note: If this passes the approval of the committee, it will be written up with the below specs as outlined in the proposal for such a test made by Betty last January.)

The specifications of this test as it differs from the TD will be as follows:

#### **Introduction:**

This proposed test is in addition to (and does not replace) the current TD test but allows a second or alternate way to advance to TDX. The goal is to have the Urban TD and the current TD be as equal as possible in difficulty while allowing for the greater differences in the types of terrain or cover. Affiliates have the option of giving one or a combination of tests (TD, TDU and TDX) on the same day (as long as the total number of tracks does not exceed 12—the same as the current regulations). This new test also offers exhibitors an additional title on an already trained (or titled) tracking dog and would add value to the Versatility program while leaving room for an additional advanced test in the future.

#### **Where would this test be held?**

Test locations may include but are not limited to: city parks, college campuses, office/industrial parks, large expanses of mowed lawns or other areas not primarily dedicated to agriculture or wildlife.

#### **What is the purpose of the Urban TD?**

The purpose of the Urban Tracking Dog Test is to demonstrate the dog's ability to follow a track laid by a person under a variety of conditions in an urban environment and find an article dropped by that person.

**Eligibility:** (same as current TD regulations)

**Certification:** (same as current TD regulations) *A previously earned TD from ASCA<sup>®</sup> or any other currently recognized organization may serve as a certification for this test.*

**Title:** (same as current TD regulations) *Note: permit the use of the letters TDU after the dog's name. A dog may earn both a Tracking Dog (TD) and an Urban Tracking Dog title, and either one would qualify the dog to enter the TDX (Tracking Dog Excellent).*

#### **Section 3.4. Track requirements (in brief):**

- 1) 350 to 400 yards
- 2) each leg a minimum of 50 yards
- 3) 30 minutes to 2 hours old
- 4) 3 to 4 turns. No acute angles.

- 5) At least 2 of the turns are 90°, and these 90° turns should be well out in the open.
- 6) It is recommended that **all** turns should be on vegetation consistent with the primary terrain or cover. No conflicting (cross) tracks shall be used. However, normal traffic of humans, animals, or vehicles do not constitute a re-test.
- 7) no part of the track shall be within 50 yards of any other part of the track
- 8) consecutive parallel tracks may not be used
- 9) no part of a track within 75 yards of another track
- 10) a track shall not cross a body of water, however a track may cross on a non-vegetated area as necessary (depending on the terrain or cover) to fulfill the track requirements. For the safety of dog and handler only lightly trafficked areas should be used.
11. Tracks may be plotted to allow an opening in a hedgerow. The cover in said opening should be about the same as the surrounding area with no heavy undercover, brush or logs. There'll shall not be a turn within 20 yards before or after passing through the hedgerow opening.

In addition:

- there is NO alternate track required
- the total non-vegetation cover shall account for **At least 10% but not more than 20%** of the entire track. Non-vegetated areas may include (but are not limited to): sidewalks, mulch, paths, secondary roads, small ditches, flower beds, gardens, low shrubbery, open stands of trees, parking areas (such as pavement, concrete, gravel or dirt) or other areas easily negotiated by a dog and handler.
- the track shall be dictated by the terrain.
- there shall be no physical obstacles, barriers or obstructions for the handler or dog to negotiate. (Note: stairs would constitute an obstruction although a curb would not.) Crossing easily negotiated areas are not considered as obstacles.
- a track may pass closely by or under trees tall enough to allow a handler to stand/walk easily, pass through open areas (such as but not limited to): shrubbery, flower beds and other landscaping, and along roadways and sidewalks, etc.

Article(s): same as current TD regulations

Start: standard two start flags, the first turn must be more than 30 yards past the second flag with a restart allowed.

Judges plotting these tracks may use corner, sighting, and drop flags during plotting at their discretion, but none are required except for the start.

Additional notes: A missing article is treated the same as in the current regulations.

Tracks must NOT be run on areas where there is knowledge or concern of recent treatment with any chemicals which could cause harm to dog or handler.

A site partially or completely covered in snow should be treated the same as a standard TD in the same situation, however caution must be exercised if there is a possibility that some of the track may be salted or chemically treated to encourage melting. Also, the integrity of the track must be taken into consideration if there are any areas which have had the snow removed by plow or shovel.

Judges Book: As in the current TD regulations, all yardage, sight points and important areas of topography should be indicated on the chart. Judges should also include any major man made structures that may affect scent. Judges need not keep an exact yardage count of non-vegetated areas although it must be estimated to total less than **twenty** percent of the entire length of the track. This should be easy to evaluate by reviewing the Judge's chart/map.

04:15 ASCA BUSINESS OFFICE – Litter Registration. Motion by DeChant, seconded by McNamara. I move to register the litter as stated in email from Michelle Berryessa to the ASCA Office Manager, dated February 13, 2007. Approve: Hellmeister, DeChant, McNamara. Disapprove: MacRoberts,

Berryessa, Gann and Aufox. Absent: Stevens and Davenport. Motion is defeated. Registration is denied..

Motion by MacRoberts and seconded by McNamara to adjourn at 3:30 PM. Approve: Aufox, DeChant, McNamara, Gann, Hellmeister, MacRoberts and Berryessa. Absent: Stevens and Davenport. Motion is approved.

### **ASCA FOUNDATION – BOARD OF DIRECTORS MEETING**

**The meeting was called to order at 3:30 PM, November 12, 2008.** All Officers and Directors were present except Chris Davenport and Roger Stevens. Also present were Directors Elect Mark Westerman and Pete Dolan.

No funds have been dispersed and there is \$23,000.00 in the Bank.

We will delay the Fund Raising Advisory Board until the new tax laws are in place

Motion by McNamara, seconded by Gann: I move to award the Cee Hambo Scholarship on behalf of Janelle Farkas, to the institution of higher education to be named by her, that she is attending and the payment to be made on her behalf.

Approve: Aufox, Berryessa, McNamara, Gann, Hellmeister, DeChant and MacRoberts. Absent: Davenport and Stevens. Motion is approved.

\*Motion by McNamara, seconded by MacRoberts. I move to approve the award amount of Five Hundred Dollars (\$500.00) for the Scholarship Year of 2009. Approve: Aufox, Berryessa, McNamara, Gann, Hellmeister, DeChant and MacRoberts. Absent: Davenport and Stevens. Motion is approved.

Motion by Hellmeister, seconded by MacRoberts – I move we adjourn. Approve: Aufox, Berryessa, McNamara, Gann, Hellmeister, DeChant and MacRoberts. Absent: Stevens and Davenport. Motion is approved. Meeting was adjourned at 3:45 PM.

**The meeting was called to order at 8:35 PM, November 13, 2008. Those present were: Jerry Aufox, Michelle Berryessa, Kristin McNamara, Rick Gann, Patrick MacRoberts, Pete Dolan and Mark Westerman. Absent: Roger Stevens and Chris Davenport.**

Results of Election of Officers for ASCA:

President: Patrick MacRoberts  
1<sup>st</sup> Vice President: Michelle Berryessa  
2<sup>nd</sup> Vice President: Rick Gann  
Secretary: Pete Dolan  
Treasurer: Mark Westerman  
Executive Secretary – Jo Kimes  
Elections Secretary – Jean Miller

Results of Election of Officers for the ASCA Foundation:

President: Patrick MacRoberts  
1<sup>st</sup> Vice President: Michelle Berryessa  
2<sup>nd</sup> Vice President: Rick Gann  
Secretary: Pete Dolan  
Treasurer: Mark Westerman

**The meeting was adjourned at 9:15 PM.**

**The meeting was called to order at 10:05 AM, November 14, 2008. All Officers and Directors were present except Roger Stevens and Chris Davenport. Past Directors, Ann DeChant and Peter Hellmeister were not present due to not being informed of the meeting.**

**ASCA Foundation signatory forms were signed by Directors and sent to our Attorney.**

99:10 TRACKING COMMITTEE - Motion by Berryessa – I move to add Celeste Kelly and Sue Schroeder to the Tracking Committee. Approve: Aufox, Berryessa, McNamara, Gann, MacRoberts, Westerman and Dolan. Absent: Stevens and Davenport. Motion is approved.

03:05 STANDING EDUCATION COMMITTEE - Motion by Dolan – I move to add Debbie Martin to the Education Committee and the Nationals Committee. Approve: Aufox, Berryessa, McNamara, Gann, MacRoberts, Westerman and Dolan. Absent: Stevens and Davenport. Motion is approved.

04:15 ASCA BUSINESS OFFICE - Motion by McNamara, seconded by Aufox: I move to increase the Event Membership Fees for Conformation, Obedience and Tracking to One Dollar (\$1.00) per dog, per exhibition. Effective January 1, 2009. Approve: Aufox, Berryessa, McNamara, Gann, MacRoberts, Westerman and Dolan. Absent: Stevens and Davenport. Motion is approved.

Jerry Aufox will continue tracking tax updates, Stevens problem and Insurance coverage.

Development of the ASCA Financial Manual has been reassigned to Rick Gann and Mark Westerman.

93:17 STOCK DOG RULES – Motion by Aufox, seconded by Westerman. I move the Stock Dog Finals entry fees for 2009, be increased to Sixty Dollars (\$60.00) per class of stock and for 2010 increased to Seventy-Five Dollars (\$75.00) per class of stock. Approve: Aufox, Berryessa, McNamara, Gann, MacRoberts, Westerman and Dolan. Absent: Davenport and Stevens. Motion is approved.

Liaisons established for the upcoming Nationals Specialties are:

2009 Rick Gann  
2010 Pete Dolan  
2011 Mark Westerman

The Spring Board Meeting is set for (Wednesday) March 11, 2009 through (Sunday) March 15, 2009.

A vote was taken and Mary Logue was selected for the job of Assistant Executive Secretary.

Motion by MacRoberts, seconded by McNamara. I move to appoint Mary Logue as Assistant Executive Secretary for the remainder of the year. **Motion withdrawn.**

Motion by Berryessa, seconded by MacRoberts: I move to appoint Mary Logue as Assistant Executive Secretary until March 16, 2009. Absent: Stevens and Davenport. Motion is approved.

97:03 LIFETIME MEMBERSHIPS – Motion by Berryessa, seconded by MacRoberts. I move to confer lifetime membership to Jo and George Kimes. Approve: Aufox, Berryessa, McNamara, Gann, MacRoberts, Dolan and Westerman. Absent: Stevens and Davenport. Motion is approved.

**Motion by Pete Dolan to adjourn, seconded by Jerry Aufox. The meeting was adjourned at 11:15 AM.**

Respectfully submitted,

Jo Kimes

ASCA EXECUTIVE SECRETARY

12/8/08.

**MINOR RULES**

Add to the Registry Rules Sec 1.1 at the end:

MINOR OWNERSHIP - in all instances where a minor's (under 18 years of age) name is on a registration document, a Minor Authorization Form must be completed and sent to ASCA. All signatures on ASCA Registry forms where an owner is a minor must be from an adult listed as being a parent or guardian on the Minor Authorization Form. The adult(s) signing must also be an ASCA Full or Service member.

Add to the Litter Registration Form after the first sentence of the second bullet at the top: Minor owners must have a signature authorized by the Minor Authorization Form.

It will then read: All Litter owners MUST be Full or Service Members to register a litter with ASCA. Minor owners must use a signature authorized by the Minor Authorization Form. Membership fees are in addition to Registration Fees - see reverse.

Add to the Individual Dog Registration Application after the first sentence of the first bullet at the top: Minor owners must have a signature authorized by the Minor Authorization Form.

It will then read: ALL BUYERS/OWNERS MUST BE FULL OR SERVICE MEMBER. MINOR OWNERS MUST HAVE A SIGNATURE AUTHORIZED BY THE MINOR AUTHORIZATION FORM. MEMBERSHIP FEES ARE IN ADDTION TO REGISTRATION FEES-SEE REVERSE.

Add to Chapter 3: Minor Authorization Form

**AUSTRALIAN SHEPHERD CLUB OF AMERICA**

•

6091 E State Highway 21 (979) 778-1082Bryan, TX 77888-9652 FAX (979) 778-1898 E-MAIL: registrar@asca.org

**Minor Signature Authorization Form**

**Instructions:** For the Australian Shepherd Club of America's purposes, all persons under the age of eighteen will be considered minors. This minor authorization form is to be completed by the minor's natural parent(s) or legal guardian(s). ASCA will not assume any obligation to determine whether or not an owner is a minor unless we have been so notified.

**RECORDED OWNER INFORMATION**

Owner/Minor Name _____	Owner/Member _____
# _____	Address _____
_____	Birthdate _____
City _____	State/Prov _____
_____	Country _____
Phone # _____	Zip/PostalCode _____
_____	Fax # _____
_____	E- _____
Mail _____	

**AUTHORIZATION INFORMATION**



The following person(s) is/are authorized to act on behalf of the recorded owner/minor listed above. This person(s) is/are authorized to sign all ASCA Registry documents pertaining to this ownership or pertaining to the Australian Shepherds recorded in this ownership, and to deliver such documents to ASCA:

\_\_\_\_\_

\_\_\_\_\_

**Name** of Authorized Person (type or print)

Title (if applicable)

\_\_\_\_\_

\_\_\_\_\_

**Signature** of Authorized Person

Date

\_\_\_\_\_

\_\_\_\_\_

Title (if applicable)

**Name** of Authorized Person (type or print)

\_\_\_\_\_

\_\_\_\_\_

**Signature** of Authorized Person

Date

**AFFIRMATION**

I (we) affirm I (we) am/are the custodial parent(s) or legal guardian(s) of the recorded owner/minor listed above, and possess full legal power and authority to make this authorization and I (we) accept responsibility to act on behalf of the minor .

I (we) acknowledge and agree the signature of *any one* authorized person, with or without the signature of the minor, will be sufficient to transact business with ASCA on behalf of this recorded owner.

I (we) agree that this authorization will become effective upon receipt by ASCA and will remain in effect until a written notice of change or revocation is received by ASCA. I (we) acknowledge the authorization expires on the minor's 18th birthday.

\_\_\_\_\_

Parent or Guardian Name(s) (type or print)

\_\_\_\_\_

Date

\_\_\_\_\_

**Parent or Guardian Signature(s)**