



THE AUSTRALIAN SHEPHERD CLUB OF AMERICA®

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ASCA Executive Secretary's Report January 2024

Announcements

New Judges:

- Jeanette Omloo (Belgium) – Regular Scent Detection
- Sally Underwood Miller (MA) – Regular Scent Detection
- RuthAnn Stricker (CO) – Regular Scent Detection
- Diane Sobel-Meyer (TN) – Provisional Scent Detection
- Suzette Pendo (CA) – Senior Breeder
- Elke Philippy (Germany) – Provisional Breeder
- Cathy Kenny (TX) – Senior Rally

New Committee Members:

- Madison Shepstone (region 6) - Scent Detection
- Cassie Parker (region 5) - Scent Detection

A new European Liaison Panel was created, and functional procedures were adopted (BD.24.09 and BD.24.10). The initial members of the panel are:

- Denise Raedisch (Germany)
- Caroline Gomes de Carvalho (Belgium)
- Joanne Boerland (Netherlands)
- Luc Goossens (Belgium)
- Silke Juengling (Germany)
- Allard Wagenaar (Belgium)
- Kerstin Fingerhut-Pluskat (Germany)

ASCA's agreement with David Schleicher for legal services was renewed for 2024 (BD.24.08).

The Board is looking into ASCA's agreement with Paw Print Genetics for parentage verification services.

The Board is considering offering a retirement plan for ASCA employees.

ASCA will be moving forward with hiring a developer to begin fixes to the computer system soon.

The Treasurer's report for December 2023 will be available in the member portal soon (BD.24.12).

Nationals News:

- The Board entered into an agreement with Centaur to provide ribbons for the next three National Specialties (BD.24.11).
- The budget for the 2024 National Specialty has been approved (BD.24.13).
- There will be an extended entry deadline for the 2024 National Specialty (BD.24.06).
- All National Specialty entry fees were raised by \$2 per entry starting with the 2024 event (BD.24.07).
- Nita Gandara was appointed as the MVA/MVJ Chairperson for the 2024 National Specialty.

Motion BD.24.01 to revise the Conflict Resolution Protocol regarding complaints at the National Specialty failed.

Motion BD.24.02 to change the Director's Meeting requirements at the National Specialty was approved.

Motion BD.24.03 to change the election calendar in the Policy Book to reflect the change to sending ballots electronically was approved.

Motion BD.24.04 to include \$1800 per year in the budget to be used for staff appreciation was approved.

Motion BD.24.05 to end the crisis in Canada was approved. Crisis Judges may no longer be used for trials in Canada.

Two recommendations from the Junior Committee regarding a 500 Club for performance programs were approved (JR.24.01 and JR.24.02).

Two recommendations from the Scent Detection Committee for changes to their rule book were approved (SC.24.01 and SC.24.02). A June 1, 2024, effective date for the program was also approved (SC.24.03).

The Sponsorship & Fundraising Committee was granted several exemptions from established committee procedures to aid in their functioning (SF.24.01).

ASCA Board Meeting Minutes

The meeting was held via Zoom on Thursday, January 18, 2024, at 6:00 pm Central.

In attendance: President Susan Byrne, 1st Vice President Rick Gann, 2nd Vice President Dawna Sims, Secretary Ann McCabe, Treasurer Jodie McLellan, Director David Clayton, Director Lynda Hardin, Director Jillian Ward, Director Jan Wesen, and Executive Secretary Kalla Jaco.

Absent: None.

Open Session topics were recorded and may be listened to on ASCA's [YouTube channel](#).

President Byrne called the meeting to order at 6:00 pm.

Legal Services for 2024

This discussion was held in Executive Session from 6:00 pm to 6:05 pm. Each year in January the Board renews ASCA's agreement and retainer for legal services.

BD.24.08 Agreement & Retainer for Legal Services in 2024

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Absent: None.

Motioned by Wesen to accept the proposal from David Schleicher, serving as ASCA's attorney, with the deposit for 2024 to be \$15,000. Seconded by Sims.

European Liaison Panel

This discussion was held in Executive Session from 6:05 pm to 6:17 pm. The Board considered applications received to serve on the new European Liaison Panel as well as the operating procedures for the new panel.

BD.24.09 Initial Members of the European Liaison Panel

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Absent: None.

Motioned by McCabe to initiate and appoint the seven applicants that have applied to the European Liaison Panel. Seconded by Wesen.

Applications received from:

- Denise Raedisch (Germany)
- Caroline Gomes de Carvalho (Belgium)
- Joanne Boerland (Netherlands)
- Luc Goossens (Belgium)
- Silke Juengling (Germany)
- Allard Wagenaar (Belgium)
- Kerstin Fingerhut-Pluskat (Germany)

BD.24.10 European Liaison Panel Procedures

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Absent: None.

Motioned by McCabe to approve the presented European Liaison Panel procedures – with the changes to comprise no more than fifteen members instead of three – as a guiding document for this new panel. Seconded by Wesen.

European Liaison Panel Procedures

1. Purpose
 - a. Act as liaisons for ASCA's European members concerning ASCA activities and business.
 - b. Assist the ASCA Board of Directors in advancing the interests of the Australian Shepherd across Europe.
 - c. Promote and encourage participation in ASCA processes, shows, and trials within European countries.
2. Mission Statement
 - a. The Panel should draft a mission statement defining its goals, focusing on liaising between ASCA and European affiliates and members. This statement should be submitted to the Board for approval within 90 days.
3. Membership and Composition
 - a. The Panel will comprise no more than fifteen ASCA members, ideally with representation from various European regions.
 - b. Members should be appointed for a two-year term, following the same process as other committees (applications submitted to the Executive Secretary).
4. Chair and Co-Chair Appointment
 - a. An election for the Chair should be held within 30 days following the yearly seating of new members. Chairs serve a one-year term and may be re-elected.
 - b. The Committee can elect a Co-Chair to assume duties in the absence of the Chair.
5. Board Liaison
 - a. The Panel should elect a Board member as the Liaison, who is not a member of the Panel, to facilitate communication between the Board and the Panel.
6. Meetings and Communication
 - a. Regular meetings or conference calls should be scheduled, ensuring all members and the Board Liaison can attend.
 - b. The use of email via Groups.io for communication is mandatory.
7. Voting and Decision Making
 - a. A standard voting procedure should be followed for decision-making, similar to other ASCA committees.
 - b. The Chair is responsible for the administration of these voting procedures.
8. Annual Goals and Reporting
 - a. The Panel should set annual goals aligned with ASCA's Strategic Plan.
 - b. Regular reports should be prepared for ASCA's publications and for presentation at relevant meetings, including the Annual Membership Meeting.
9. Special Considerations for the European Context
 - a. Special attention should be given to the unique challenges and opportunities in liaising between ASCA and European affiliates and members, such as time zone differences, cultural sensitivities, and specific regulatory environments.
10. Annual Review and Amendments
 - a. The Panel's procedures and effectiveness should be reviewed annually, with amendments proposed and voted upon as necessary.

Agreement with PawPrint Genetics/Neogen

This discussion was held in Executive Session from 6:17 pm to 6:44 pm. The Board addressed the current state of ASCA's agreement with PawPrint Genetics (PPG), which was acquired by Neogen in December 2021. A subcommittee of Clayton, Sims, and Wesen was formed to investigate and address the issues with PPG/Neogen DNA services. They will engage with Counsel for contract review and negotiations.

Nationals Ribbon Provider

This discussion was held in Executive Session from 6:44 pm to 7:04 pm. Centaur has provided the ribbons for ASCA's National Specialty for many years. They have submitted a Letter of Interest (LOI) to supply ribbons for the next three National Specialties. Terms include holding 2023 prices into 2024, with a maximum annual price

increase of 5% in the following years. There was general agreement to sign the LOI for three years, with the understanding that a formal contract will follow.

BD.24.11 Agreement with Centaur for Nationals Ribbons

Motion carried (8-1) - Approved: Byrne, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: Clayton. Abstained: None. Absent: None.

Motioned by Sims to sign the Letter of Intent from Centaur and have them get started on the ribbons for the 2024 Nationals. Seconded by Wesen.

Moved to Open Session at 7:04 pm. President Byrne welcomed the members listening, introduced those present, and explained the Board's meeting process.

December 2023 Treasurer's Report

Treasurer McLellan reported that she was unable to present a complete financial summary for December 2023 due to pending clarifications from the accountant regarding the loan payoff from the Nationals account.

She provided account balances:

Checking: \$126,870

Savings: \$25,803

AEMD (Australian Shepherd Event Management Division): \$26,189

Foundation: \$40,817

McLellan noted the positive state of the checking account. She reiterated that the loan was paid off as of December 31, 2023, with a surplus of \$182 deposited into the checking account. Regarding the AEMD account, for the 2023-2024 show year we should have collected \$49,646. However, the actual balance is \$26,189, due to payments to Nationals and for the computer system, resulting in a shortfall of \$23,457. She noted that \$5,692 was transferred to the AEMD account this month and that will continue monthly. She also reported that payroll has been successfully transitioned to QuickBooks from ADP.

McLellan outlined the steps for opening investment accounts at Vanguard, including necessary documentation and fee structure. She suggested opting for a money market account due to current CD rates. She thought this was the best investment option for its liquidity and 5% return. McLellan agreed to send detailed figures and interest rates to the Board for evaluation via email.

BD.24.12 December 2023 Treasurer's Report

Motion carried (7-0-2) - Approved: Byrne, Clayton, Hardin, McCabe, Sims, Ward, Wesen. Disapproved: None. Abstained: Gann, McLellan. Absent: None.

Motioned by Wesen to approve the December 2023 Treasurer's Report as presented. Seconded by Sims.

Retirement Plan for ASCA Employees

McLellan proposed offering retirement plans to employees as part of ASCA's benefits package. She presented two potential plans suitable for ASCA:

Simple IRA Plan:

- Employees can contribute up to \$13,500 per year.
- Additional contributions allowed for employees over 50.
- ASCA would contribute up to 3% of compensation, estimated at about \$8,500 total.
- Eligibility criteria include earning \$5,000 in the previous year and expectation to earn the same in the coming year.

401k Plan:

- Employees can contribute up to \$24,000 per year.
- Managed by a third party with setup and maintenance fees.
- No mandatory employer contribution.

McLellan noted the implementation would be for 2025 at the earliest.

McCabe questioned whether a 403b plan, typically for nonprofits, would be more suitable than a 401k. She suggested exploring if there are financial benefits for ASCA in offering these plans. McLellan agreed to research the suitability of a 403b plan. She said there may be a small tax benefit to a simple IRA, but there is none for offering a 401k plan.

Clayton expressed a preference for the 401k plan, as he was concerned that ASCA was not financially stable enough to afford employer contributions.

Ward raised questions about employee interest in the retirement plan and whether it's a viable option at this stage. She suggested polling employees to gauge their interest before further exploration. Byrne agreed to discuss this with the Office Manager. She proposed to revisit the topic at the 2024 Spring Meeting, based on employee feedback.

2024 National Specialty Budget

Liaison Ward presented the budget for the 2024 National Specialty for Board approval. She expressed disappointment at the lack of detailed Board feedback on the budget and stressed the need for thorough review due to the budget's significance.

McCabe apologized for not reviewing the budget in detail, but said she was comfortable with approving it. Wesen approved but was concerned about potential underestimation of flight and travel costs. Hardin suggested a more detailed program-wise breakdown in the budget. Clayton agreed on the need for detailed program-wise budgeting.

McLellan raised questions about the budget's support data and cost breakdowns. She asked for clarification regarding the facility fee and grant. She was not ready to approve the budget as presented.

Sims pointed out that the budget is currently broken down by program (for Nationals and Finals) and asked what kind of further breakdown the Board wanted to see. Byrne clarified that the requests are for specific arena/building cost allocation per program within the overall facility cost.

Gann highlighted the challenge of reviewing the budget in a short timeframe and the impact delaying would have on Nationals preparation. He supported approval at this time.

Ward suggested incorporating the approved budget into QuickBooks for better monitoring and refinement. She also proposed using 2023 Nationals data as a test case for improved financial reporting. She stressed the importance of becoming more sophisticated in our reporting. McLellan agreed and emphasized the need for better budget tracking and addressing outstanding questions. Clayton noted the trend of approving budgets and contracts under time constraints, questioning its long-term impact.

BD.24.13 Budget for 2024 National Specialty

Motion carried (6-3) - Approved: Byrne, Gann, Hardin, McCabe, Sims, Wesen. Disapproved: Clayton, McLellan, Ward. Abstained: None. Absent: None.

Motioned by Wesen to accept the 2024 Nationals budget as presented. Seconded by Sims.

System Liaison's Report

System Liaison Clayton briefed the Board on the progress of the computer system upgrade and broader technology projects. He reported ongoing issues with the user portal, particularly with credit card processing and membership renewals. He highlighted the need for immediate action and outlined a plan for moving forward, including obtaining cost information from the developer for their hourly rate. Within a month the IT Committee will have a defined scope on critical items and a basic timeframe for fixes we can provide for the membership.

Byrne inquired whether the Board would review the programmer's hourly rate before proceeding. Clayton answered yes and emphasized the importance of obtaining specific details on costs, timeframe, and scope of work to address service deficiencies quickly.

McLellan asked if there was a backup plan if the developer is unable to fulfill the requirements due to their full-time job commitments. Clayton responded that the developer has already indicated their availability on a part-time basis, which is all ASCA can afford right now. The IT Committee has considered other contractors, but they are not suitable at this stage.

Ward supported the committee's decision to engage the developer, considering their familiarity with the system and ASCA's current financial constraints. She proposed a hybrid approach for billing.

Gann expressed frustration over the prolonged issues and urged immediate action, suggesting direct involvement from Clayton in the process. Clayton agreed to take a more direct role in liaising with the developer and the committee to expedite the process.

Byrne acknowledged the efforts of the committee and Clayton's involvement in seeking a resolution.

December 2023 Email Business

Started at 8:08 pm. Due to the requirements of Washington State Law, all legal business of ASCA must be conducted via face-to-face meetings or telephone conference call meetings. To meet this requirement and continue to conduct business via email, each face-to-face meeting or conference call meeting includes a motion to ratify all business conducted via email since the last face-to-face meeting or conference call meeting.

BD.23.14 December 2023 Email Business

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Absent: None.

Motioned by Wesen to ratify all business conducted over email in December 2023. Seconded by Sims.

President Byrne thanked all the Directors for their work this month and the members listening. The meeting was adjourned at 8:06 pm. (Motioned by McCabe, Seconded by Wesen).

ASCA Board Motions

Director Recommendations

BD.24.01 Revisions to Conflict Resolution Protocol (Revised 1/15)

Motion failed (4-5) - Approved: Clayton, Gann, Hardin, Wesen. Disapproved: Byrne, McCabe, McLellan, Sims, Ward. Abstained: None. Non-voting: None.

- **Comment from McCabe:** The Board of Directors should be made aware of any issues and subsequent solutions at Nationals. That can be done with a simple text or email. However, the Nationals Committee has been selected and approved by the Board to run the National Specialty. It is their responsibility to try to resolve any issues. Only if the issue is appealed after the Nationals Committee has reached a

decision, should the issue come to the Board. That is how it is done at all ASCA events. This is micromanaging and that is not what the Board of Directors should be doing at Nationals in my opinion.

- **Comment from McLellan:** I do not believe the Board should be micromanaging this process. The show committee is in place to respond, however, a more thorough policy should be written as to how the board should be informed of all issues/complaints during nationals.
- **Comment from Ward:** While I believe the BOD should be immediately informed of all complaints and CR's at the National & Finals, I do not believe we should circumvent the National Chair or the National Committee. We should be made aware and be available for intervention if required. I would entertain a new motion whereby the National Chair be required to send an email copy of each complaint and/or CR to the Executive Secretary, BOD Liaison OR the President for dissemination to the BOD. A follow up email would again be required to notify the BOD of each resolution.

Motion by Wesen to approve the following changes to the Conflict Resolution Protocol. Second by Hardin.

Current Wording:

First Decide Who Should Receive Your Request:

Affiliate Club

It is the duty of the Affiliate Club to deal initially with conflicts that occur during or in connection with its events. The Affiliate Club should receive these requests for conflict resolution:

- Conflicts, complaints, or disputes arising from violation(s) of rules at ASCA-sanctioned events sponsored by an Affiliate, including violations of ASCA bylaws, ASCA program rule books, ASCA policy, or ASCA codes of conduct.
- Conflicts, complaints, or disputes arising from Affiliate bylaws or rules.
- Conflicts arising from the improper actions by a Judge which are correctable at the time of the event (not the decision of the Judge).

Proposed Wording:

First Decide Who Should Receive Your Request:

Affiliate Club

It is the duty of the Affiliate Club to deal initially with conflicts that occur during or in connection with its events. The Affiliate Club should receive these requests for conflict resolution:

- Conflicts, complaints, or disputes arising from violation(s) of rules at ASCA-sanctioned events sponsored by an Affiliate, including violations of ASCA bylaws, ASCA program rule books, ASCA policy, or ASCA codes of conduct.
- Conflicts, complaints, or disputes arising from Affiliate bylaws or rules.
- Conflicts arising from the improper actions by a Judge which are correctable at the time of the event (not the decision of the Judge). If replacing the Judge becomes necessary, a formal hearing and proper documentation must be conducted.

Current Wording:

None.

Proposed Wording:

New section to follow Process for Requesting Conflict Resolution at the Board Level:

Process for Requesting Conflict Resolution at the National Specialty:

Any request for conflict resolution submitted during the National Specialty is filed on an official Conflict Resolution Form and must be immediately sent to the ASCA Executive Secretary for review by the ASCA Board of Directors. Requests must be delivered within twenty-four hours of the discovery of the conflict or the event which incited the conflict. This is crucial as delays could impact ongoing events.

Upon receipt of the request for conflict resolution, the Executive Secretary will forward the request to all members of the ASCA Board of Directors. Requests filed at the National Specialty are treated as emergency

requests by the Board to ensure a prompt resolution. The Board will assess the request and decide whether the Nationals Chair should handle it or if it requires direct Board adjudication.

If the Board determines the request should be handled by the Nationals Chair, the following procedure will be followed:

1. A hearing body with a minimum of three members is chosen by the Nationals Chair. No party to the conflict or their immediate family may be a member of the hearing body.
2. The complaint is delivered to the hearing body to conduct the hearing immediately. Any necessary inquiry will be pursued by the hearing officials.
3. When deciding a case of a conflict involving multiple parties, all parties will be notified of the request and are to be given copies of the form. All parties will be allowed to state their case and all parties should be questioned by the hearing body. If any of the parties are off premises, a phone conference will be arranged. The hearing body will make a good faith effort to obtain factual information concerning the conflict, including obtaining information from people that witnessed the incident other than the person(s) filing the request for resolution or the person(s) involved in the conflict. This provision does not assume or admit that the hearing body is bound by any state or U.S. Constitutional requirement of due process.
4. After all the parties have been heard and the investigation is complete, the hearing body will deliberate and reach a decision. Investigations should be complete within twenty-four hours of the receipt of the request for conflict resolution.
5. All parties involved in the conflict will receive the decision in writing immediately following the hearing. A copy of this decision and a summary of the investigation will be sent to the Executive Secretary to share with the Board.
6. The decision of the hearing body will be final and binding unless a written notice of the member's intention to appeal the decision is received by the Executive Secretary within forty-eight hours of the date of the notification of the decision.

If the Board determines that they will handle the request, the following procedure will be followed:

1. When deciding a case of a conflict involving multiple parties, the Executive Secretary will notify all parties of the request and are to be given copies of the form. All parties will be allowed to state their case, and all parties should be questioned by the Board. If any of the parties are off premises, a phone conference will be arranged. The Board will make a good faith effort to obtain factual information concerning the conflict, including obtaining information from people that witnessed the incident other than the person(s) filing the request for resolution or the person(s) involved in the conflict. This provision does not assume or admit that ASCA is bound by any state or U.S. Constitutional requirement of due process.
2. If the conflict involves a Board Member or the immediate family of a Board Member, that Board Member will state their case and be questioned by the rest of the Board but they must recuse themselves from the remainder of the investigation and the decision making process.
3. When necessary, the Board may impose immediate temporary measures to remain in effect pending its decision.
4. After all the parties have been heard and the investigation is complete, the Board will deliberate and reach a decision. Investigations should be complete within twenty-four hours of the receipt of the request for conflict resolution.
5. The Executive Secretary will provide all parties involved in the conflict with the decision in writing immediately following the hearing.
6. There is no appeal from a Board decision.

The Board reserves the right to waive or amend these rules in any particular situation, where in its judgment it concludes that there is good cause for doing so and documents a summary of its basis for that finding.

Current Wording:

Timelines for Conflict Resolution:

An Affiliate and the Board of Directors may summarily rule against any party who fails to comply with these timelines.

WHAT	WHEN
Filing of Request for Conflict Resolution	Immediately for situations requiring emergency action at the Affiliate level; all other requests must be filed within forty-eight hours of the incident requiring resolution, to the Affiliate (up to five days with extenuating circumstances) and within five days to the Board, whichever should receive the request
Notification of Named Parties	Immediately in the case of emergency requests for conflict resolution; before the investigation of the conflict begins
Investigation by Affiliate-Level Hearing Body	Completed immediately for emergency situations; completed within twenty-one days of receipt of Conflict Resolution Form for all others
Decision by Affiliate-Level Hearing Body	Completed as soon as possible and provided in writing to all parties involved in the conflict
Appeal to ASCA Board of Directors	Within seven days of the date of the letter notifying said member of the disciplinary action taken against them
Investigation by Board of Directors	Completed within twenty-one days of being assigned
Response from Accused Party	Within fourteen days of their receipt of the Conflict Resolution Form
Decision by Board of Directors	At the first Board meeting following the twenty-one-day investigation

Proposed Wording:

Timelines for Conflict Resolution:

An Affiliate and the Board of Directors may summarily rule against any party who fails to comply with these timelines.

WHAT	WHEN
Filing of Request for Conflict Resolution	Immediately for situations requiring emergency action at the Affiliate level; all other requests must be filed within forty-eight hours of the incident requiring resolution, to the Affiliate (up to five days with extenuating circumstances) and within five days to the Board, whichever should receive the request
Notification of Named Parties	Immediately in the case of emergency requests for conflict resolution; before the investigation of the conflict begins
Investigation by Affiliate-Level Hearing Body	Completed immediately for emergency situations; completed within twenty-one days of receipt of Conflict Resolution Form for all others
Decision by Affiliate-Level Hearing Body	Completed as soon as possible and provided in writing to all parties involved in the conflict
Appeal to ASCA Board of Directors	Within seven days of the date of the letter notifying said member of the disciplinary action taken against them
Investigation by Board of Directors	Completed within twenty-one days of being assigned
Response from Accused Party	Within fourteen days of their receipt of the Conflict Resolution Form
Decision by Board of Directors	At the first Board meeting following the twenty-one-day investigation
Conflict Resolution at the National Specialty	Requires urgent adjudication, if possible, at the event

Comments/Rationale: I believe that it hasn't worked at the National Specialty and more follow up in the hands of the BOD.

Affected: BOD and Nationals Chair.

Effective Date: Immediately upon Board approval.

BD.24.02 Change the Director's Meeting Requirements at the National Specialty

Motion carried (8-1) - Approved: Byrne, Clayton, Hardin, McCabe, McLellan, Sims, Ward, Wesen.

Disapproved: Gann. Abstained: None. Non-voting: None.

- **Dissent from Gann:** These comments and the list of priorities contradict each other in my opinion. Because of the numerous activities and demands on the Board during the National Specialty, ***every effort will be made to schedule meetings that do not conflict with Finals.***
The priorities of the board (incoming and outgoing) at Nationals (the entire Nationals week) shall be:
 1. Emergency board meetings
 2. Scheduled Board Meetings
 - ***3. Helping with Finals and Finals Awards Ceremonies***
 4. Personal Activities

Motion by McCabe to change the specifics about the requirements for Board of Directors meetings held at the National Specialty. Second by Byrne.

Current Wording: Director Handbook

7.1 Meetings

The Board meets face to face twice yearly, once in the spring at the Business Office and once in the fall during the National Specialty. Directors are required to attend all meetings of the Board during the National Specialty. Accommodations will be made in the case of a director needing to attend any meetings via telephone. The Board will make reasonable efforts to accommodate the event schedule of a director, providing the Director gives a one-month notice of their schedule. If a director fails to attend meetings, the per diem and the motel cost will be reimbursed to ASCA within two weeks after the close of the National Specialty.

Proposed Wording: Director Handbook

7.1 Meetings

The Board meets face to face twice yearly, once in the spring at the Business Office and once in the fall during the National Specialty. Directors ~~are required to~~ will attend all meetings of the Board during the National Specialty. Accommodations will be made in the case of a director needing to attend any meetings via telephone. The Board will make reasonable efforts to accommodate the event schedule of a director, providing the Director gives a one-month notice of their schedule. If a director fails to attend meeting(s), the per diem and the motel cost for the days(s) will be reimbursed to ASCA within two weeks after the close of the National Specialty.

Because of the numerous activities and demands on the Board during the National Specialty, every effort will be made to schedule meetings that do not conflict with Finals.

The priorities of the board (incoming and outgoing) at Nationals (the entire Nationals week) shall be:

1. Emergency board meetings
2. Scheduled Board Meetings
3. Helping with Finals and Finals Awards Ceremonies
4. Personal Activities

Current Wording: Policy Book

8.13.9 NATIONAL SPECIALTY TRAVEL

8.13.9.1 Directors-elect Attending the National Specialty

For Directors-elect attending the National Specialty, ASCA will pay:

1. Round-trip airfare or mileage per the Standard Mileage Rate as published by the IRS, (whichever is lower).
2. Hotel from the day before the opening day through the last day of the National Specialty.
3. Per diem equal to current Directors from the day before the opening day of the National Specialty through the day after the National Specialty ends (travel day home).

Ground transportation will be provided by ASCA. Directors-elect will not be in charge of any ASCA vehicle. If accompanied by family and/or dogs, the Director-elect will be financially responsible for their ground transportation while at the National Specialty.

Directors-elect are required to attend all ASCA meetings of the Board without exception.

Directors-elect who accept judging assignments at the National Specialty, Finals, or any pre/post-event, test, or clinic will not have their hotel paid nor receive any per diem from ASCA on the day(s) they are officiating. The

Club hosting the event (unless ASCA sponsored) will be responsible for transportation, hotel, and meals for the day(s) the Director is officiating.

8.13.9.2 Outgoing Directors attending the National Specialty

For outgoing Directors attending the National Specialty, ASCA will pay:

1. Round-trip air fare or mileage per the Standard Mileage Rate as published by the IRS, (whichever is lower).
2. Hotel from the opening day through the last day of the National Specialty. Note: If an outgoing Director comes early to work the Stockdog (or any other) Finals (eight hours minimum per day) ASCA will pay for their hotel from the day before the Finals event begins.
3. Per diem from the day before the opening day of the National Specialty through the day after the National Specialty ends (travel day home). Note: If an outgoing Director comes in early to work the Stockdog (or any other) Finals (eight hours minimum per day) ASCA will pay per diem from the day before the Finals event begins.

Ground transportation will be provided by ASCA. Outgoing Directors attending the National Specialty will not be in charge of any ASCA vehicle and if accompanied by family and/or dogs, the outgoing Director will be financially responsible for their ground transportation while at the National Specialty.

Outgoing Directors are required to attend all ASCA meetings of the Board without exception.

Outgoing Directors who accept judging assignments at the National Specialty, Finals, or any pre/post-event, test, or clinic will not have their hotel paid nor receive any per diem from ASCA on the day(s) they are officiating. The Club hosting the event (unless ASCA sponsored) will be responsible for transportation, hotel, and meals for the day(s) the Director is officiating.

8.13.9.3 Current Directors

For current Directors attending the National Specialty, ASCA will pay:

1. Round-trip airfare or mileage per the Standard Mileage Rate as published by the IRS, (whichever is lower).
2. Hotel from the day before the opening day through the last day of the National Specialty and one travel day home. Note: If a Director comes in early to work the Stockdog (or any other) Finals (eight hours minimum per day) ASCA will pay for their hotel from the day before the Finals event begins.
3. Per diem from the day before the opening day of the National Specialty through the day after the National Specialty ends (travel day home). Note: If a Director comes in early to work the Stockdog (or any other) Finals (eight hours minimum per day) ASCA will pay per diem from the day before the Finals event begins.

Ground transportation will be provided by ASCA. If accompanied by family and/or dogs, the Director will be financially responsible for their ground transportation while at the National Specialty.

Directors are required to attend all ASCA meetings of the Board without exception.

Directors who accept judging assignments at the National Specialty, Finals, or any pre/post-event, test, or clinic will not have their hotel paid nor receive any per diem from ASCA on the day(s) they are officiating. The Club hosting the event (unless ASCA sponsored) will be responsible for transportation, hotel, and meals for the day(s) the Director is officiating.

Proposed Wording: Policy Book

8.13.9 NATIONAL SPECIALTY TRAVEL

8.13.9.1 Directors-elect Attending the National Specialty

~~For Directors-elect attending the National Specialty, ASCA will pay:~~

- ~~1. Round-trip airfare or mileage per the Standard Mileage Rate as published by the IRS, (whichever is lower).~~
- ~~2. Hotel from the day before the opening day through the last day of the National Specialty.~~
- ~~3. Per diem equal to current Directors from the day before the opening day of the National Specialty through the day after the National Specialty ends (travel day home).~~

~~Ground transportation will be provided by ASCA. Directors-elect will not be in charge of any ASCA vehicle. If accompanied by family and/or dogs, the Director-elect will be financially responsible for their ground transportation while at the National Specialty.~~

~~Directors-elect are required to attend all ASCA meetings of the Board without exception.~~

~~Directors elect who accept judging assignments at the National Specialty, Finals, or any pre/post-event, test, or clinic will not have their hotel paid nor receive any per diem from ASCA on the day(s) they are officiating. The Club hosting the event (unless ASCA sponsored) will be responsible for transportation, hotel, and meals for the day(s) the Director is officiating.~~

8.13.9.2 Outgoing Directors attending the National Specialty

~~For outgoing Directors attending the National Specialty, ASCA will pay:~~

- ~~1. Round-trip air fare or mileage per the Standard Mileage Rate as published by the IRS, (whichever is lower).~~
- ~~2. Hotel from the opening day through the last day of the National Specialty. Note: If an outgoing Director comes early to work the Stockdog (or any other) Finals (eight hours minimum per day) ASCA will pay for their hotel from the day before the Finals event begins.~~
- ~~3. Per diem from the day before the opening day of the National Specialty through the day after the National Specialty ends (travel day home). Note: If an outgoing Director comes in early to work the Stockdog (or any other) Finals (eight hours minimum per day) ASCA will pay per diem from the day before the Finals event begins.~~

~~Ground transportation will be provided by ASCA. Outgoing Directors attending the National Specialty will not be in charge of any ASCA vehicle and if accompanied by family and/or dogs, the outgoing Director will be financially responsible for their ground transportation while at the National Specialty.~~

~~Outgoing Directors are required to attend all ASCA meetings of the Board without exception.~~

~~Outgoing Directors who accept judging assignments at the National Specialty, Finals, or any pre/post-event, test, or clinic will not have their hotel paid nor receive any per diem from ASCA on the day(s) they are officiating. The Club hosting the event (unless ASCA sponsored) will be responsible for transportation, hotel, and meals for the day(s) the Director is officiating.~~

8.13.9.1 Directors-Elect, Current, and Outgoing Directors

For **current** Directors attending the National Specialty, ASCA will pay:

1. Round-trip airfare or mileage per the Standard Mileage Rate as published by the IRS, (whichever is lower).
2. Hotel from the day before the opening day through the last day of the National Specialty and one travel day home. Note: If a Director comes in early to work the Stockdog (or any other) Finals (eight hours minimum per day) ASCA will pay for their hotel from the day before the Finals event begins.
3. Per diem from the day before the opening day of the National Specialty through the day after the National Specialty ends (travel day home). Note: If a Director comes in early to work the Stockdog (or any other) Finals (eight hours minimum per day) ASCA will pay per diem from the day before the Finals event begins.

Ground transportation will be provided by ASCA. If accompanied by family and/or dogs, the Director will be financially responsible for their ground transportation while at the National Specialty.

Directors are required to attend all ASCA meetings of the Board **without exception**.

Directors who accept judging assignments at the National Specialty, Finals, or any pre/post-event, test, or clinic will not have their hotel paid nor receive any per diem from ASCA on the day(s) they are officiating. The Club hosting the event (unless ASCA sponsored) will be responsible for transportation, hotel, and meals for the day(s) the Director is officiating.

Comments/Rationale: The Nationals Specialty is one of the two times a year the Board of Directors meets face to face. It is also the location of the Finals competition for most of ASCA's programs. While meetings will be held throughout the week, every effort should be made to allow members of the Board of Directors to assist the running of Finals in any way they can.

Affected: Current, Incoming, and Outgoing members of the Board of Directors.

Effective Date: Immediately upon Board approval.

BD.24.03 Sending of Electronic Ballots

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen.
Disapproved: None. Abstained: None. Non-voting: None.

Motion by Byrne to amend the date for all electronic ballots to be sent to ASCA voting members on May 15 each year an election is held. Second by Ward.

Current Wording: Policy Book

12 Elections

12.1 ASCA Election Calendar

First business day in May – Foreign ballots will be sent. For purposes of determining voting eligibility, the membership books will close two weeks prior to the foreign ballot sending date.

May 15 or first business day thereafter – United States member ballots will be sent. Members not receiving ballots by June 1 should contact the Business Office.

Proposed Wording: Policy Book

12 Elections

12.1 ASCA Election Calendar

~~First business day in May – Foreign ballots will be sent. For purposes of determining voting eligibility, the membership books will close two weeks prior to the foreign ballot sending date.~~

~~May 15 or first business day thereafter – United States member ballots will be sent. Members not receiving ballots by June 1 should contact the Business Office.~~

May 15 or first business day thereafter, all ballots will be sent to members. For purposes of determining voting eligibility, the membership books will close on May 1. Members not receiving notification of electronic voting by June 1 should contact the Business Office.

Comments/Rationale: It is no longer necessary for there to be different dates of sending ballots since all will be sent electronically.

Affected: Business Office Manager, membership.

Effective Date: Immediately upon Board approval.

BD.24.04 Budget for Staff Appreciation (Revised 1/19/2024)

Motion carried (6-3) - Approved: Byrne, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: Clayton, Gann, Hardin. Abstained: None. Non-voting: None.

- **Dissent from Director Gann:** ASCA employees are a valuable asset to our organization but please remember ASCA just paid off a 105K loan where we had to put up ASCA's property as collateral and we are not in a position to start irresponsible spending, this is something that should be looked at down the road. ASCA no longer has a 500K savings and a 500K investment account like in years past. Poor spending habits will continue to keep ASCA in a poor financial outlook.
- **Dissent from Director Hardin:** I'm not opposed to Birthday cakes or lunches occasionally but I don't want those dollar amounts set on stone.

Motion by McLellan to approve \$1800 per year to be added to the budget to be used for staff appreciation. The money will be used at the Office Manager's discretion. Second by Ward.

- Cake and communal lunch for each employee's birthday not to exceed \$125 in total - $\$125 \times 6 = \$750/\text{year}$
- Christmas lunch not to exceed \$125
- Christmas gifts for each employee not to exceed \$30 each - $\$30 \times 5$ (not including the Office Manager) = $\$150/\text{year}$
- Monthly rundown meetings with breakfast not to exceed \$40 - $\$40 \times 12 = \$480/\text{year}$

This would leave about \$175/year for a team building activity or two each year.

Comments/Rationale: This has been requested by the Office Manager for things like lunches, birthdays, etc.

Affected: The ASCA Business Office Manager and staff.

Effective Date: Immediately upon Board approval.

BD.24.05 End to Crisis in Canada

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Non-voting: None.

Motion by Wesen to end the crisis and crisis judge program in Canada for all event sanctioning requests received in the Business Office after February 1, 2024. Second by McCabe.

Comments/Rationale: The crisis was ended in Europe in February 2022 but remained for Canada. Travel in Canada has gotten back to normal availability.

Affected: ASCA Affiliates in Canada and Crisis Judges.

Effective Date: Immediately upon Board approval.

BD.24.06 Extended Entry Deadline for 2024 Nationals

Motion carried (8-1) - Approved: Byrne, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: Clayton. Abstained: None. Non-voting: None.

- **Comment from Director Byrne:** I view this as a litmus test for future events. If this is successful, the number of refunds may well decrease as some folks may choose to pay the additional fee when they are more certain of their situation closer to the time of the event.

Motion by Ward to introduce an Extended Entry Date to the 2024 National Premium. The extended entry fees would be \$10.00 per entry more than the regular entry fees. This date would begin with a postmark of Sept. 1, 2024, and end with a postmark of Sept. 13, 2024. Those who take advantage of the Extended Entry date understand that:

- A. Their entry information will NOT be published in the printed catalogue. It will, however, be printed on a handout/insert list, using all of the same information.**
- B. If there is a maximum entry number that has been filled, their entry will be on a waiting list in case a spot becomes available. If a spot does not become available, they will be refunded for that entry.**
- C. If there is a ribbon involved that includes the recipient's information, this will not be included on their ribbon.**

Second by Gann.

Comments/Rationale: From the 2024 Nationals Chair: I have spoken to the Nationals Advisory Committee and they approve this motion. This is a time sensitive motion. Due to the dates for the 2024 National Premium to be completed, this motion needs to be approved immediately. There are multiple reasons that members could benefit from this extension. It would also be an increase in entries and money made at Nationals.

Affected: Anyone who will choose to take advantage of an extended entry date. Entry clerk will add this to the program. Entering and Printing of the handout/insert by entry clerk and/or National Chair.

Effective Date: Immediately upon Board approval.

BD.24.07 Entry Fee Increase for 2024 Nationals

Motion carried (8-1) - Approved: Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: Byrne. Abstained: None. Non-voting: None.

- **Dissent from Director Byrne:** This topic is going to be addressed during our upcoming Spring meeting when more data is available.

Motion by Ward to have all of the National Entry fees raised \$2.00 per entry beginning with 2024. Second by Gann.

Comments/Rationale: From the 2024 Nationals Chair: I have spoken to the Nationals Advisory Committee and they approve this motion. This is a time sensitive motion because of the premium deadline coming up. This increase would help offset the expense of the increased Nationals Entry Clerk fee and the expense of the Agility and Stockdog Data Entry Clerks, as well as all other expense increases that affect Nationals. Nationals entry fees have not been increased since 2020.

Affected: All those entering Nationals will pay increased entry fees.

Effective Date: Immediately upon Board approval.

CA.24.01 Scent Detection Committee Appointment – Madison Wheeler

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Non-voting: None.

Motion by Liaison Hardin to appoint Madison Wheeler to region 6 of the Scent Detection Committee.

Comments/Rationale: There is a need for new members to assist with the program's implementation.

Affected: ASCA Scent Detection Committee, Madison Wheeler.

Effective Date: Immediately upon Board approval.

CA.24.02 Scent Detection Committee Appointment – Cassie Parker

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Non-voting: None.

Motion by Liaison Hardin to appoint Cassie Parker to region 5 of the Scent Detection Committee.

Comments/Rationale: There is a need for new members to assist with the program's implementation.

Affected: ASCA Scent Detection Committee, Cassie Parker.

Effective Date: Immediately upon Board approval.

CA.24.03 Nationals Committee Appointment – Nita Gandara (MVA/MVJ Chair)

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Non-voting: None.

Motion by Liaison Ward to change the Most Versatile Aussie/Junior Chair to Nita Gandara for the 2024 ASCA National Committee.

Comments/Rationale: Renee Watson has requested to be replaced as the 2024 MVA/MVJ Chair. Nita Gandara will be the new Chair.

Affected: 2024 ASCA National Committee, Renee Watson, Nita Gandara.

Effective Date: Immediately upon Board approval.

JA.24.01 January Judge Applicants

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Non-voting: None.

Motion by President Byrne to approve the following list of judge applicants.

Jeanette Omloo (Belgium) – Regular Scent Detection Judge
Sally Underwood Miller (Massachusetts) – Regular Scent Detection Judge
RuthAnn Stricker (Colorado) – Regular Scent Detection Judge
Diane Sobel-Meyer (Tennessee) – Provisional Scent Detection Judge
Suzette Pendo (California) – Senior Breeder Judge
Elke Philipp (Germany) – Provisional Breeder Judge
Cathy Kenny (Texas) – Senior Rally Judge

Comments/Rationale: These judges have met the requirements of the program they are applying to judge for and have the recommendation of the program's committee, when appropriate. When called to a vote Directors may approve the entire list, may approve some and disapprove some, not vote, or abstain by so stating in a vote sent to the Executive Secretary. The "not vote" or "abstain" options can apply to the entire list or specified individuals.

Affected: The judge applicants, the ASCA Business Office, the ASCA Webmaster, ASCA Affiliates, and exhibitors in ASCA programs.

Effective Date: Immediately upon Board approval.

Committee Recommendations

Junior Committee

JR.24.01 Points in Performance Events to be Applied to 500 Club

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen.
Disapproved: None. Abstained: None. Non-voting: None.

Motion by Liaison Wesen to approve the following recommendation from the Junior Committee.

Committee Recommendation: Motion by Nicole Fisher. Second by Megan Sims Kennedy.

Results of Committee Vote: Approved: 4. Disapproved: None. Abstained: None. Non-Voting: 1.

Current Wording: None.

Proposed Wording:

New section

7.2.4 Points In Performance Events To Be Applied To 500 Club

Juniors may only collect points for one dog per show if trialing multiple dogs. The dog with the highest point value per show will be used for calculation. Points are earned for each qualifying score based on level. Juniors may only collect stock points from one division per trial. An additional twenty-five (25) points will be applied for each Overall HIT and High in Trial JR (with competition) won. Overall HIT Agility will be awarded fifty (50) points for a 2-3 day trial and HIT JR will earn twenty-five (25) points (with competition). A one day agility trial will be awarded 25 points for Overall HIT and fifteen (15) points for HIT JR (with competition).

Stock:

Division I: Stockdog Titling Division

Started Arena 25 points, Open Arena 30 points, Advanced Arena 35 points, Post Advanced 40 points, Ranch 25 points, Open Farm 30 points, Advanced Farm 35 points

Division II: Stockdog Junior Handler Division

Points will be awarded to scores over 100 in any trial. The value of points to be added are determined by the final score. For example, if a junior receives a score of 110 then 10 points may be collected toward the 500 program.

Obedience: Beginner Novice 5 points, Novice 10 points, Open 15 points, Utility 20 points.

Rally: Novice 10 points, Advanced 12 points, Excellent 14 points, Masters 16 points.

Agility: Elite (7), Open (6), Novice (5) for a faultless run in the Regular, Gamble, and Jumpers class. A faulted (.01 to 5 faults) in the Regular class will earn (3.5) Elite, (3) Open, (2.5) Novice.

Juniors collecting points in the following events will complete an application form to track points. A form for each event meeting the criteria must be submitted to the office at the conclusion of each competition year. It is the juniors responsibility to ensure the form is filled correctly and signatures are provided. Juniors competing in Stock must include a copy of their score sheets from each trial. Juniors competing in Agility must include their Agility Individual Results from each trail. Juniors competing in Rally and Obedience will include a print out of their scores from the portal.

Comments/Rationale: To include performance events in the 500 Club for juniors who go above and beyond in training and trialing their dogs.

Affected: Business Office – Will issue certificates and order jackets for qualifying juniors.

Junior Committee – A member from the committee will review packets to ensure criteria has been met before submission to the business office.

Effective Date: June 1, 2024.

JR.24.02 Eligibility for 500 Club

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Non-voting: None.

Motion by Liaison Wesen to approve the following recommendation from the Junior Committee.

Committee Recommendation: Motion by Nicole Fisher. Second by Megan Sims Kennedy.

Results of Committee Vote: Approved: 3. Disapproved: None. Abstained: None. Non-Voting: 2.

Current Wording:

7.2.1 ELIGIBILITY

Junior Handling is the only eligible program. Juniors who earn over 500 points within a single merit year are eligible for the 500 Club and the tiers as outlined in Section 7.2.2.

Proposed Wording:

7.2.1 ELIGIBILITY

Junior Handling, Stock, Obedience, Rally, and Agility are eligible programs. Juniors who earn over 500 points within a single merit year are eligible for the 500 club and the tiers as outlined in Section 7.2.2.

Comments/Rationale: To include performance events in the 500 Club for juniors who go above and beyond in training and trialing their dogs.

Affected: Business Office – Will order jackets for qualifying juniors.

Junior Committee – A member from the committee will review packets to ensure criteria has been met before submission to the business office.

Effective Date: June 1, 2024.

Scent Detection Committee

SC.24.01 Revision and Amendment of Scent Detection Rule Book Chapters 17.1.2, 1.5.30, 1.5.31, and 14.3.6

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Non-voting: None.

Motion by Liaison Hardin to approve the following recommendation from the Scent Detection Committee.

Committee Recommendation: Scent Detection #23.05 Motion to revise and amend portions of the Rule Book for Scent Detection, being Chapters 17.1.2, 1.5.30 and 1.5.31, 14.3.6.

Motion by Pam Miller to revise and amend the following portions of the Rule Book for the Scent Detection program. Seconded by Deborah Divich.

Results of Committee Vote: Approved: 12. Disapproved: None. Abstained: None. Non-Voting: 1.

Current Wording:

17.1.2

Juniors will compete with and in the same classes as adults. The host club will keep these statistics and entry forms separate and turn in to the office in a manner that will alert the office that this is a junior. The host club is encouraged to acknowledge all juniors that qualify in some special manner.

Proposed Wording:

17.1.2

Juniors will compete with and in the same classes as all other exhibitors. The host club will keep these statistics and entry forms separate and turn in to the office in a manner that will alert the office that this is a junior. The host club is encouraged to acknowledge all juniors that qualify in some special manner.

Current Wording: None.

Proposed Wording:

1.5.31

A statement that the trial is open to all purebred and mixed breeds dogs. All breeds can participate except at the ASCA National Specialty which is limited to ASCA Registered Australian Shepherds.

Current Wording: None.

Proposed Wording:

1.5.32

A statement that Bitches in Season are allowed to compete. Also include the following statements: That they must be kenneled and potty in an area away from others, wear pants and run last, and that the competitor should contact the trial host 72 hours in advance if they anticipate their dog will be in season.

Current Wording:

14.3.6

Proposed Wording:

14.2.6

Comments/Rationale: This motion is made to clarify, for the benefit of Affiliate Clubs, exhibitors and judges, and to correct clerical errors and better inform exhibitors as to premium requirements.

Affected: The Scent Detection Committee, exhibitors, judges, trial secretaries, and the ASCA Business Office as to juniors. 14.2.6 is to correct a clerical error. Webmaster with the reposting of the revised rules.

Effective Date: June 1, 2024.

SC.24.02 Update Scent Detection Judge Onboarding Procedures in Rule Book Chapters 11.1.4-11.4.4

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved: None. Abstained: None. Non-voting: None.

Motion by Liaison Hardin to approve the following recommendation from the Scent Detection Committee.

Committee Recommendation: Scent Detection #23.06 Onboarding of Judges.

Motion by Deborah Divich to revise and amend portions of the Rule Book for Scent Detection, being Chapter 11.1.4 through 11.4.4, to conform to current practice and procedure and more clearly define procedure regarding the membership comment period. Seconded by Pam Miller.

Results of Committee Vote: Approved: 12. Disapproved: None. Abstained: None. Non-Voting: 1.

Current Wording:

11.4.1

Applicants who wish to apply to become an ASCA Scent Detection Judge should fill out the Application Form (see the ASCA website) and send it to the ASCA Business Office.

Proposed Wording:

11.4.1

Applicants who wish to apply to become an ASCA Scent Detection Judge should complete the Application Form (see the ASCA website) and send it to the Scent Detection Committee at ASCAScentDetection@gmail.com.

Current Wording:

11.4.2

The Applications Form will be forwarded to the Scent Detection Committee for review.

Proposed Wording:

11.4.2

Upon receipt, the ASCA Scent Detection Committee will post the application to the full membership of the Scent Detection Committee. Each committee member will review the application and vote on the applicant.

Current Wording:

11.4.3

Applicants need to pass the Scent Detection Judges written, open book test 100%.

Proposed Wording:

11.4.3

When a majority of the Scent Detection Committee have voted on an applicant by designation of a judging level, the applicant will be forwarded a written, open book, multiple choice test. All answers will be supported by chapter, section, and paragraph references within the Rule Book. Upon completion the test will be returned to the ASCA Scent Detection Committee to be graded. Applicants must pass the Scent Detection Judges written, open book test 100%.

Current Wording:

11.4.4

All Applications will need to be approved by ASCA Scent Detection Committee, the ASCA Business Office, and the ASCA Board of Directors to become an ASCA Scent Detection Judge.

Proposed Wording:

11.4.4

Upon the applicant successfully passing the test 100%, the Scent Detection Committee Chairperson will forward the Application to the Executive Secretary of the ASCA Board of Directors who will advise the Business Office and provide the Judge applicant's name to the Webmaster for publication in the Aussie Times and in the AussEnews. The membership will have forty-five days to respond.

The ASCA Board of Directors will approve or deny the applicant within sixty days from the date of publication by the Webmaster and communicate applicants' status to the Scent Detection Committee Chairperson.

Comments/Rationale: This motion is made to revise the Rule Book to conform to ASCA standard practices as effect judge onboarding and to reflect current Committee procedure.

Affected: The Scent Detection Committee, judge applicants, the ASCA Executive Secretary for the Board of Directors, the Webmaster and the ASCA Business Office.

Effective Date: June 1, 2024.

SC.24.03 June 1, 2024, Effective Date for ASCA Scent Detection Program Implementation

Motion carried (9-0) - Approved: Byrne, Clayton, Gann, Hardin, McCabe, McLellan, Sims, Ward, Wesen.

Disapproved: None. Abstained: None. Non-voting: None.

Motion by Liaison Hardin to approve the following recommendation from the Scent Detection Committee.

Committee Recommendation: Scent Detection #23.10 Effective Date for ASCA Scent Detection Program.

Motion by Deborah Divich to accept June 1, 2024, as the effective date for the approval of the ASCA Scent Detection program and the sanctioning of ASCA Scent Detection trials in accordance with the current ASCA approved Scent Detection rules. Seconded by Sandra Tung.

Results of Committee Vote: Approved: 11. Disapproved: 1. Abstained: None. Non-Voting: 1.

- **Dissent from Pam Miller:** Until such time as we have more acceptable Provisional Judge progression rules in place, I vote no.

Current Wording: n/a

Proposed Wording: n/a

Comments/Rationale: To allow ASCA exhibitors to be able to participate in Scent Detection trials and earn ASCA Scent Detection titles.

Affected: ASCA Business Office will sanction events using the already agreed upon sanctioning instructions, the Webmaster will upload all Scent Detection documents to the ASCA website.

Effective Date: June 1, 2024.

Sponsorship & Fundraising Committee

SF.24.01 Committee Procedures Exemptions

Motion carried (7-0-2) - Approved: Byrne, Hardin, McCabe, McLellan, Sims, Ward, Wesen. Disapproved:

None. Abstained: Clayton, Gann. Non-voting: None.

Motion by Liaison Ward to adopt the exemptions requested by the Sponsorship and Fundraising Committee.

Committee Recommendation: Committee requests exemptions for member application requirements, regional representation, term limits, Board Liaison participation restrictions, restrictions on Board members serving as committee members, requirements for making motions, and the requirement to create a mission statement.

Current Wording: n/a

Proposed Wording: n/a

Comments/Rationale: This unique committee was formed at the request of the BOD in an effort to raise funds for ASCA (commenced operations 7 months ago). While the BOD has approved to formalize the committee, the requested exemptions will be necessary for the committee to remain fluid and successful.

Affected: Sponsorship & Fundraising Committee Members.

Effective Date: Immediately upon Board approval.