

Agenda for ASCA Board's Spring Meeting

April 4-6, 2024

Location: Bryan, TX

Thursday 4/4 @ 8:00 am - 5:00 pm

1. **Revisit Norms** - At each face-to-face meeting, the Board reviews its agreed-upon norms, revises them, if necessary, and renews its commitment to upholding them.
2. **Quote from McLane Intel** - The Board will vote on a motion for McLane to replace our Switch and Access Point.
3. **Treasurer's Report** - The Treasurer (McLellan) will provide the Board with an update regarding ASCA's current fiscal condition and projections for the future.
4. **Nationals Budget in QuickBooks** - (Ward)
5. **System Liaison's Report** - The System Liaison (Clayton) will update the Board on the ongoing progress of the computer system upgrade and overall technology plans.
6. **Strategic Plan** - Each year the Board discusses and adopts the new Strategic Plan, which incorporates feedback from the Board and committees, presented by the Strategic Planning Committee. (2nd Vice-President Sims)
7. **Business Plan** - The Board will discuss implementing a 3, 5, and possibly 10 year Business Plan. (Sims)
8. **Aussie Times** - The Board will revisit the possibility of printing the Aussie Times.
9. **ASCA Board Vacancy (Executive Session)** - The Board will choose a candidate to fill the vacancy on the ASCA Board following Lynda Hardin's resignation.
10. **Legal (Executive Session)** - Counsel David Schleicher will join the Board at 12:00 pm and will stay until the business is completed.
 - a. Youth Protection Policy
 - b. **DNA** - (Wesen).
 - c. **Counsel Committee** - Each year the Board approves two directors and an alternate director to serve on the Counsel Committee along with the President.
11. **Member Complaint (Executive Session)** - Assigned to Clayton.
12. **Scent Detection Committee (Executive Session)** - Liaison Gann.

Friday 4/5 @ 8:00 am - 5:00 pm

13. **Meeting with Office Staff** - Each year the Board takes time to meet with the office staff to hear from them about how things are going.
14. **Meeting with Office Manager** - Each year the Board meets with the Office Manager to hear an update on the state of the office.
 - a. **Ballot for 2024 Board Election** - The Board approves the ballot, to be sent by email to the membership on May 15.
15. **Reviews of Office Staff (Executive Session)** - The Office Manager will present the Board with her reviews of the office staff from the last year.

16. **Lifetime Achievement Award** - Each year the History Committee presents their recommendation for the recipient(s) of the ASCA Lifetime Achievement Award for Board approval. (Liaison McCabe)
17. **2026 Nationals Site** - The Board will determine the site for the 2026 National Specialty.
18. **Nationals Handbook** - During the 2023 Nationals, the Nationals Advisory Committee was tasked with completing the Nationals Handbook by spring 2024.
19. **Draw for 2025 Nationals Pre/Post-Trials/Shows** - The Board will conduct the pre-event draw for the 2025 Nationals. (Liaison Ward)
20. **2025 Nationals/Finals Judges** - The Board will vote on the proposed slate of judges for the 2025 Nationals/Finals. (Liaison Ward)
21. **2024 Nationals Board Meeting Schedule** - The Board will determine the schedule for their meetings at the 2024 Nationals.
22. **ASCMembers Discussion Group** - The Board will examine how ASCA handles public conversations on the member discussion group. (Ward)
23. **Employee Handbook** - McLellan has requested a discussion of possible revisions to the ASCA Employee Handbook.
24. **Proposal for Change to Committee Procedures** - (McLellan)
25. **Operational Audit** - (Ward)

Saturday 4/6 @ 8:00 am - 12:00 pm (or until finished)

26. **Committee Renewals and Appointments (Executive Session)** - Each year the Board votes on renewing terms of members currently serving on committees and considers new appointments to committees. (Liaisons)
27. **Review of Employees (Executive Session)** - The Board considers performance reports and recommendations for raises from employee liaisons.
28. **ASCA Foundation Board Meeting** - The Board of the ASCA Foundation meets during each face-to-face meeting of the ASCA Board.
 - a. **Foundation Treasurer's Report** - The Treasurer (McLellan) provides the Board with an update regarding the Foundation's finances.
 - b. **ASHGI** - The Board will deliberate on the reallocation of funds previously designated for ASHGI, following its impending closure. (McCabe)
 - c. **Foundation Conflict of Interest Agreement** - Each year directors sign a document agreeing to the Foundation's conflict of interest policy.